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CONSULTANT IN  
PAEDIATRIC INTENSIVE  
CARE

ROYAL HOSPITAL FOR  
SICK CHILDREN

INFORMATION PACK

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INFORMATION PACK

**Information for Candidates**

**CONSULTANT IN DERMATOLOGY**

**ACUTE SERVICES DIVISION**

**NHS FIFE**

**INFORMATION PACK**

CLOSING DATE:

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**SUMMARY INFORMATION**

**Post:** Consultant Dermatologist

**Base:** Victoria Hospital, Kirkcaldy/Queen Margaret Hospital, Dunfermline

We require an enthusiastic Consultant Dermatologist to join our team of Dermatologists working between the Victoria Hospital, Kirkcaldy, Queen Margaret Hospital, Dunfermline. The appointee will join seven Consultant Dermatologists 5.2 Whole time equivalents in providing the skin cancer service, general dermatology clinics and head and neck surgery. Skin Cancer and Dermatological Surgery are established within two dedicated treatment centres with phototherapy facilities staffed by Dermatology Nurses at each site. Specialist clinics include Paediatric, Atopic Dermatitis, Contact Dermatitis, Hair and Nail disorders, Psoriasis, Transplant Surveillance and Female Dermatoses. Additional Nurse led services include Skin Surgery, Isotretinoin and Biologic treatment monitoring, Iontophoresis, Botox, Cryotherapy, Skin cancer support, Hair and nail, Leg ulcer and Chronic Skin Disease Management clinics. Two dermatology ANPs work across the Dunfermline and Kirkcaldy sites. The department is supported by a Specialist Registrar from the Edinburgh rotation, a GP trainee and 2 Speciality Doctor sessions. Close working relationships exist with Maxillofacial Surgery and Plastic Surgery. Monthly meetings are held with the local Histopathologists. There is excellent support from the Fife R&D department with a dedicated senior research nurse attached to the department. The department has strong links with the Academic Department of Dermatology in Edinburgh contributing to the weekly postgraduate afternoon.

NHS Fife serve a population of 370,000, 280,000 excluding NE Fife. Further information on NHS Fife can be obtained via our website www.show.scot.nhs.uk. Fife offers excellent quality of life opportunities with extensive cultural and environmental attractions only 15 miles from Edinburgh with excellent road, rail and air transport links. High quality education, affordable housing and a wide variety of sporting and leisure opportunities are available throughout the region.

We would be happy to consider applications on a part-time or job share basis and NHS Fife has a number of Family Friendly Policies. You must be eligible for inclusion in the Specialist Register or be within 6 months of your expected CCT at the time of interview.

We are committed to equal opportunities and operate a total no smoking policy.

**Closing Date: 23/06/25**

**POST DESCRIPTION**

**Introduction**

The advertised post is for a Consultant Dermatologist.

**Definition**

We require a Consultant Dermatologist based at the Queen Margaret Hospital, Dunfermline, and the Victoria Hospital, Kirkcaldy, NHS Fife. This post entails responsibility for providing, with consultant colleagues and Dermatology trained nurses, a comprehensive dermatology service to the Acute Operational Division of NHS Fife.

**Staffing**

**Consultant Dermatologists and Specialist Interests**

Dr. Megan Mowbray Skin Cancer, Hair and Nail Disorders

Dr Allan Matthews Clinical Lead, Paediatric Atopic Dermatitis, Skin cancer, Male Genital Dermatoses

Dr. Sally McCormack Female Genital Dermatoses

Dr. Ann Sergeant Psoriasis, eczema and Dermatology Education

Dr Alastair Mitchell Psoriasis, transplant dermatology

Dr Alice Tidman Medical education, paediatric dermatology, Hydradenitis suppurativa

The Consultant Dermatologists are supported by Speciality doctors (2 sessions) at the Victoria site. The department supervises the training of a Dermatology Specialist Registrar (South-East Scotland Rotation), currently for one day per week at the Victoria Hospital and a GP trainee who rotates every three months. There are well established teams of experienced trained dermatology nurses at both sites. An experienced community-based Dermatology Specialist Nurse covers a number of GP practices. The department has access to medical in-patient beds in the Victoria Hospital for adult dermatology admissions with shared medical care. The department is part of the South-East Scottish Cancer Area Network (SCAN) participating in the fortnightly south-east Scotland Skin Cancer MDM for melanoma and high risk NMSC and is fully integrated into the national phototherapy managed clinical network (Photonet).

There is a close working relationship with Maxillofacial and Plastic surgery colleagues who provide out-patient clinics and day case surgery in both Queen Margaret and the Victoria Hospitals. Sentinel Lymph node Biopsy for Melanoma is undertaken under the care of our Fife Plastic Surgery colleagues in Ninewells Hospital, Dundee. Photodynamic Therapy is available by referral to the neighbouring Health Boards of NHS Forth Valley and NHS Tayside- (Ninewells Hospital.) A regional Mohs’ surgical service is also available in NHS Tayside. Weekly Oncology clinics for melanoma skin cancer and monthly Dermatology/ Radiotherapy clinics for Cutaneous T Cell Lymphoma are held in the Western General Hospital, Edinburgh.

A dermatology histopathology meeting is held monthly with the local pathology department at the Victoria Hospital, Kirkcaldy.

The dermatology department has strong links with the academic Department of Dermatology in Edinburgh. The post-holder would be invited to contribute to the weekly combined consultants’ clinic and CPC meetings held there. There is a weekly journal club/invited lecturer within the academic term time.

Dermatology is part of the Emergency Care Directorate; the Clinical Director for Emergency care is Dr Caroline Bates (Gastroenterologist) and the Medical Director for the operational division of NHS Fife is Dr Chris McKenna

**DUTIES AND RESPONSIBILITIES**

We are looking for an enthusiastic consultant Dermatologist who will contribute to the provision of the Dermatology Service in conjunction with colleagues and trained Dermatology Nurses in NHS Fife in the Queen Margaret and Victoria hospital Kirkcaldy Dermatology Departments. You will be expected to fulfill an accepted clinical role as a consultant in the specialty and play an active part in the day to day management of the service.

**Clinical Duties**

**Provision of Service**

Provision with 7 consultant colleagues 6.2 WTE (62 PAs) of a comprehensive dermatology service to NHS Fife Operational Division based at the Victoria Hospital Kirkcaldy and Queen Margaret Hospital Dunfermline.

Full facilities exist at all sites for Out-patient clinics, Day care treatment, Dermatological Surgery, Phototherapy and Contact Dermatitis investigation with access to shared care in-patient beds within the medical unit at the Victoria Hospital. Paediatric inpatient facilities are also located at the Victoria Hospital, Kirkcaldy if required. Sites have departments staffed by dedicated dermatology-trained nurses.

Nurse-led Cryotherapy, Psoriasis and Eczema Management clinics, Biologic and Isotretinoin monitoring clinics, Dermatological Surgery, Botox, Skin cancer, Hair and Nail, Leg ulcer, and chronic skin disease management clinics are established in both departments. Nurse-led hand and foot Iontophoresis is available in Queen Margaret. A Medical Photography service is provided at both sites. Camouflage clinics provided by Changing Faces are available currently at the Victoria Hospital only. A primary care senior dermatology nurse is in post in several GP practices in West Fife.

The post holder would be required to undertake 4 general dermatology clinics, a weekly head and neck Dermatological surgery list or clinic, and a Specialist interest clinic to complement the current specialist clinics or further general clinic. Please see the additional job plan. Currently there are specialist weekly tumour, paediatric atopic dermatitis, psoriasis and contact dermatitis clinics and monthly vulval disease, transplant surveillance clinic and hair and nail clinics at both sites in addition to the general Dermatology clinics. You will be expected to work with local managers and professional colleagues in the efficient running of services and will share with consultant colleagues in the medical contribution to management.

The post holder would be required to undertake 5 dermatology clinics and a weekly head and neck Dermatological surgery list or clinic. Please see the additional job plan. Currently there are specialist weekly tumour, paediatric atopic dermatitis, psoriasis and contact dermatitis clinics and monthly vulval disease, transplant surveillance clinic and hair and nail clinics at both sites in addition to the general Dermatology clinics. You will be expected to work with local managers and professional colleagues in the efficient running of services and will share with consultant colleagues in the medical contribution to management.

Subject to the provisions of The Terms and Conditions of Service you are expected to observe the Trust’s agreed policies and procedures drawn up in consultation with the profession on clinical matters and follow the standing orders and financial institutions of the Trust. In particular where you formally manage employees of the Division you will be expected to follow the local and national employment and personnel policies and procedures. You will be expected to make sure that there are adequate arrangements for hospital staff involved in the care of your patients to be able to contact you when necessary. You will be required to comply with Divisional Health & Safety Policies.

**JOB PLANNING**

**Name: Consultant Dermatologist**

**Speciality:** Dermatology

**Contract:** 10PA s

**Part A: Fixed Commitments**

**Weekly timetable of Fixed Commitments\*** (i.e. regular scheduled NHS activities in accordance with paragraph 30B of the terms and conditions of service).

|  |  |  |  |
| --- | --- | --- | --- |
| **Day** | **Hospital/Other Location** | **Type of Work** | **PAs** |
| Monday am | Victoria Hospital Kirkcaldy | General clinic | DCC (4hrs) |
| Monday pm | Victoria Hospital Kirkcaldy | Clinic admin/speciality clinic alternate weeks | DCC (4hrs) |
| Tuesday am | Queen Margaret Hospital | General clinic | DCC (4hrs) |
| Tuesday pm | Queen Margaret Hospital | Clinical admin | DCC (4hrs) |
| Wednesday am | Queen Margaret Hospital or Victoria Hospital depending on preference | General clinic | DCC (4hrs) |
| Wednesday pm | Queen Margaret Hospital or Victoria Hospital depending on preference | SPA | SPA (4hrs) |
| Thursday am | Queen Margaret Hospital | Clinical Admin/ SPA | SPA (2hrs)  DCC (2hrs) |
| Thursday pm | QMH or Lauriston building Edinburgh | Academic afternoon and Combined Consultation Clinic | SPA (2hrs)  DCC (2hrs) |
| Friday am | Queen Margaret Hospital | General clinic | DCC (4hrs) |
| Friday pm | Queen Margaret Hospital | Clinic admin/speciality clinic alternate weeks | DCC (4hrs) |

\* each fixed session equates to a 4.0 hour Direct Clinical Care Session as defined by the new consultant contract

**Part B: Provisional Job plan – for a 10 PA post**

Some flexibility exists with regards special interest clinics, the swapping of a clinical session for a biopsy list, tumour clinics, site of work.

**Type of Duty Average Number of Hours**

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Outpatients clinics (DCC) 20 hrs

Skin Surgery Operating (DCC) 0 hrs

Ward visits, urgent GP referrals, day treatment reviews, DCC) 1 hrs

Clinical Administration/Continuing Clinical Responsibility (DCC) 11 hrs

Audit/Research/Training/Teaching/job plan appraisal prep (SPA) 6 hrs

CPD (SPA) 2 hrs

**TOTAL DCC 32**

**SPA 8**

**Review of Job Plan**

The Job Plan is provisional and still to be finalised and will be subject to review once a year by you, your colleagues in Dermatology and the Clinical Director for Medicine, as laid out in the terms & conditions of the new consultant contract.

In the event of any significant changes in the circumstances affecting this job plan, it is agreed that it will be renegotiated jointly in collaboration with consultant colleagues in Dermatology.

**On call Responsibilities**

There are no out of hours responsibilities contracted to this post however a daytime on call Consultant rota exists to provide cover for urgent GP/ A and E/ ward referrals at both hospital sites 9am to 5pm Mon. to Fri. in the absence of dedicated junior medical staff in Dermatology.

**Cover for Consultant Colleagues**

Annual/Study Leave - You will be required to provide emergency cover for consultant colleagues during absence on annual or study leave. If for any reason such deputising is not practicable, Operational Division of NHS Fife undertakes to authorise immediate consultant locum cover.

**Supervision of Junior Medical Staff**

The post entails that you provide professional supervision and management of any junior staff within the department.

**Medical Education**

You are required to participate in continuing medical education (CME). You are entitled to 30 days paid study leave within any 3-year period, with expenses for the purposes of CME.

**Audit**

You will be expected to partake in regular audit within the department in collaboration with your consultant colleagues. You will be provided with the appropriate computer hardware and software along with the maintenance of equipment and secretarial support for such activity.

**Clinical Research**

Clinical Research and Unit Meetings - whenever possible, provided it does not interfere with your clinical responsibilities, you should endeavour to attend clinical meetings of the department.

**Clinical Governance**

NHS Fife’s Acute Services Division is committed to maintaining a high quality of services to patients, with particular regard to patient safety, by continual development of practice in the light of research evidence and by audit based against relevant standards.

**Teaching**

The post holder will be expected to take part in the formal teaching program within the Division where an active teaching programme exists for junior medical staff on both hospital sites and in the twice yearly evening teaching meetings for GPs organized by the Dermatology Department. Additional out patient clinic teaching for junior doctors and student nurses regularly takes place and nurse/staff education sessions with consultant in-put are encouraged. Participation in the undergraduate teaching for St Andrews pre clinical medical students would be anticipated.

**Managerial/Administrative Responsibilities**

You are encouraged to attend all meetings of the Division of Medicine and may be required to attend service management meetings or committees at the behest of the Operational Division of NHS Fife. Reasonable work for Royal Colleges or National Committees may be required and the Operational Division of NHS Fife accepts that your commitment to undertake such duties may involve cancellation or alteration of your fixed commitments, as well as expenses.

**Qualifications specified for the Post by the Operational Division of NHS Fife**

(a) A practising Consultant, or Specialist Registrar with accreditation.

(b) Current full GMC registration.

(c) Appropriate training for CCT in Dermatology or CCT within 6 months at time of interview.

**RESOURCES**

Relevant staff and other resources supporting Dermatology are as follows:

**Medical Staff**

In addition to the current 52PAs of Consultant Dermatologists

**1 SpR** - VHK - 2 sessions

**Speciality Doctors** - VHK - 3 sessions

**Dermatology ANPs** - 2 full time

**Nurses** Dermatology trained nursing staff at both VHK and QMH

**Secretarial Support** - There is Secretarial support for this post.

**Office Accommodation** Office accommodation is available at QMH.

The successful candidate’s job plan will be negotiated between the Consultant and the Clinical Director annually.

In the event of any significant changes in the circumstances affecting this job plan, it is agreed that it will be renegotiated jointly in collaboration with Consultant colleagues in dermatology.

**Cover for Consultant Colleagues**

Annual / Study Leave – You will be required to provide emergency cover for Consultant colleagues during their absence on annual or study leave. If for any reason such deputising is not practicable, the Acute Services Division undertakes to authorise immediate Consultant locum cover.

The Board supports and will require the successful candidate to participate in continuing medical education (CME). You are entitled to 30 days paid study leave within any 3-year period, with expenses for the purposes of CME.

**CONSULTANT IN DERMATOLOGY**

**PERSON SPECIFICATION**

|  |  |
| --- | --- |
| **CRITERION** | **EXPECTED MINIMUM** |
| 1 Length of Service | Minimum training requirement for CCST (Essential) |
| 2 Qualifications  Applicants must be on the Specialist register or be within 6 months of anticipated award of a CCT. | MRCP (Essential)  CCT in Dermatology (Essential)  Full GMC registration (Essential) |
| 3 Advanced clinical training and experience | Non essential |
| 4 Teaching experience | Desirable |
| 5 General experience | Adequate language and communication skills (Essential) |
| 6 Particular requirements and/or areas of special interest | Desirable |
| 7 Research and publications | Desirable |
| 8 Management training | Desirable |

**HEALTH EDUCATION**

The Department of Health Education supports all health educators in the community, including medical staff, and runs the Board’s Resource Centre and Library.

**Postgraduate Medical Education**

There is a Fife Area Postgraduate Medical Education Committee with an Associate Director of Medical Education, Professor Morwenna Wood, in post. Postgraduate Medical Centres are located at Victoria Hospital, Kirkcaldy and Queen Margaret Hospital, Dunfermline; both offer study and library facilities. There is an extensive programme of postgraduate courses, lectures and clinical meetings.

Further library facilities are provided in other hospitals and there is ready access to library facilities and postgraduate activities in Edinburgh. Many units maintain links with the University of Edinburgh and are involved in the Rotations Training Schemes at Edinburgh University, Vocational Training Scheme for General Practitioners and Rotational Training Scheme for Specialist Registrars (with NHS Lothian University Hospitals).

###### Undergraduate Medical Education

Fife has an ongoing Undergraduate Medical Education Programme in partnership with the Universities of Edinburgh and Dundee. Approx 600 medical students attend for clinical attachment in various specialties, excluding Dermatology, throughout the academic year.

Short clinical attachments and site visits in medicine, surgery, paediatrics and obstetrics are also organised for medical students from the University of St Andrews with Dermatology included within this rotation.

Kirkcaldy and Levenmouth Community Attachment Scheme (KLCAS) will bring 160 medical undergraduate students to the Randolph Wemyss Memorial Hospital from the University of St Andrews.

**HOSPITALS**

**The Area**

Fife Hospitals serve a population of approximately 380,000. District General Hospital Services are provided at Dunfermline (Queen Margaret Hospital) and Kirkcaldy (Victoria Hospital). All acute inpatient services are provided on one site, the Victoria Hospital in Kirkcaldy. Queen Margaret Hospital, (QMH), is a dedicated Day Surgery and ambulatory care centre (diagnostic and treatment centre), along with day hospital, in-patient rehabilitation, intermediate care and continuing care beds.The nearest teaching hospitals providing regional services are in Edinburgh (Western General Hospital and Royal Infirmary) and Dundee (Ninewells Hospital).

Victoria Hospital (VHK) is a large fully equipped District General Hospital with a major new build which opened in January 2012.

The hospital provides a full range of general hospital services to the residents of Fife. There is a critical care area consisting of an Intensive Care Unit and both Medical and Surgical High Dependency Units. The hospital includes the regional Obstetric Unit for the whole of Fife with a small midwife led unit at QMH.

The Dermatology unit in the Victoria houses dedicated outpatient consulting, phototherapy, skin surgery and treatment facilities. Adult Dermatology inpatients are admitted to a dedicated acute medical ward with shared medical care.

**Victoria Hospital, Kirkcaldy**

Specialties provided within the Victoria Hospital, Kirkcaldy:

**In-patient services**:

General Medicine/AMAU/MHDU Anaesthetics/ICU/SHDU

Elderly Medicine General Surgery

Cardiology/CCU Vascular Surgery

Nephrology Orthopaedics/Trauma

Respiratory Medicine Elective orthopaedics

Gastroenterology Maxillo/facial surgery

Diabetes/endocrinology Urology

Stroke medicine Ophthalmology

Infectious Diseases ENT

Palliative care/Hospice Obstetrics and Gynaecology

Haematology Psychiatry

Medical and Surgical Paediatrics

**Out-Patient Services**

In addition to the above specialties the following clinics are provided:

Dermatology Plastic Surgery

Radiation Oncology Rheumatology

Medical Oncology Rapid Access TIA clinic

Neurology Thoracic Surgery

GU Medicine Movement Disorders

Radiology

There is an excellent Radiology Service. In addition to general radiology there are facilities for digital screening, ultrasound, radioisotope scanning and DEXA scanning. Specialist Vascular Interventional Radiologists for nephrostomies, angiography and embolisation are available. New spiral CT and MRI scanners have recently been installed.

**Radiotherapy/Oncology**

Oncology services are provided from the Western General Hospital (WGH), Edinburgh. The Clinical Oncologist with special interest in melanoma holds a weekly clinic in the WGH and participates in the fortnightly SE Scotland Cancer Network (SCAN) MDM for Melanoma with Dermatology and Plastic Surgery Colleagues.

**Theatres**

There are 8 main theatre suites within the new build, including a dedicated fully staffed 24 hour emergency theatre.

**Library**

There is a well equipped library with CD ROM databases (Medline 1966-data, Cinahl, Best Evidence, National Research Register, HEBS on CD). There is access to the Internet and Word Processing (Word 97, PowerPoint version 97 and Excel version 97). Training in the use of CD-ROM and Internet is available from the Librarian. Interlibrary loans and photocopying is available.

**Regional Laboratory Service**

The Regional Laboratory is on site. The department provides a comprehensive service in haematology, immunology, histopathology, cytology, microbiology and clinical chemistry on a Fife-wide basis. The Microbiology Department provides an overall microbiological surveillance system throughout the region.

**Queen Margaret Hospital**

The hospital is now a fully equipped ambulatory and day care centre providing day surgery services for the whole of Fife. The Dermatology unit in Queen Margaret houses dedicated outpatient consulting, phototherapy, skin surgery and treatment facilities.

A full range of other out-patient clinics are also provided for the residents of West Fife. In addition there are a range of elderly medicine services including a 30 place day hospital (supporting rapid community assessment, specialist clinics, early supported discharge and rehabilitation), a 60 bed assessment and rehabilitation unit, continuing care beds and a Palliative Care ward.

**In-Patients**

Elderly medicine – rehabilitation including orthopaedic and stroke

Palliative Care Ward.

**Out-Patients**

The full range of out-patient clinics is provided

**Radiology**

There is a full range of radiology services available, including a spiral 64 slice CT scanner and a recently opened MRI suite. Mammography and ultrasound scanning are also on site.

**Library**

There is free access to CD ROM databases (Medline 1966-data, Cinahl, Best Evidence, National Research Register, HEBS on CD). There is access to the Internet and Word Processing (Word 97, PowerPoint version 97 and Excel version 97). Training in the use of CD-ROM and Internet is available from the Librarian. Interlibrary loans and photocopying are available.

**St Andrews Hospital**

This local hospital provides rehabilitation, transitional and long term care beds and outpatient facilities for North East Fife. Clinics provided are:

Urology General Surgery Dermatology

Orthopaedics Gynaecology

ENT Gastroenterology

Respiratory Medicine Cardiology

Parkinson’s Disease Geriatric Medicine

**Adamson Hospital, Cupar**

This small friendly local hospital provides a range of surgical outpatient and day care services, as well as community GP and NHS long term care beds. The hospital is currently undergoing renovation, and the new build will have better inpatient and diagnostic facilities.

St Andrews Community Hospital and Adamson Hospital have an outpatient dermatology service provided by NHS Tayside.

**Cameron Hospital, Windygates**

This hospital is situated at Windygates, approximately 5 miles from VHK. The Sir George Sharp Unit houses the Fife Rehabilitation Service, which provides specialist rehabilitation for under 65s. There is a 12-bedded stroke rehabilitation unit, along with beds for both elderly general rehabilitation and interim care.

**Other Hospitals**

Other hospitals include Stratheden Hospital, near Cupar and Whyteman’s Brae Hospital, Kirkcaldy, which provide mental health services. Randolph Wemyss Memorial Hospital provides day hospital facilities, as well as community based rehabilitation and 16 NHS long term beds. There are also GP beds at Glenrothes Hospital.

Prospective applicants wishing to visit the department or desiring further information should contact:-

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