

Clinical Teaching Fellow (ST equivalent)

JOB DESCRIPTION AND APPLICANT INFORMATION

MAIN DUTIES AND RESPONSIBILITIES

Educational Responsibilities:

- Deliver structured undergraduate teaching across a range of formats
- Support curriculum delivery and development for MBChB and ScotGEM programmes
- Develop and participate in assessments including OSCEs & AKTs
- Provide learner supervision, feedback and educational support

PGCert in Medical Education:

- Completion of the PGCertMedEd (funded)
- 1 PA per week protected time

Clinical Responsibilities:

- 2 PAs per week supervised clinical duties supernumerary
- Provide safe clinical care with escalation as needed
- No on-call or out-of-hours commitments

Directorate of Medical Education (DME) Activity:

- 2 PAs per week supporting assessment, QA and faculty activities

Indicative Weekly Timetable:

- 5 PAs Teaching delivery and development
- 1 PA PGCert study
- 2 PAs DME responsibilities
- 2 PAs Clinical duties

LIVING IN TAYSIDE

Set on the spectacular Tay Estuary, Dundee, the principal city in Tayside and the sunniest city in Scotland, sits in a landscape of wild beaches, rolling gold courses, quaint coastal villages and beyond them Scotland's famous mountains and glens – providing a range of lifestyle choices and house prices unbeaten by other Scottish cities.

Dundee is conveniently located within easy reach of three other large cities in Scotland – Edinburgh, Glasgow and Aberdeen and within a 90 minute drive from 90% of Scotland's population. There are excellent road, rail and bus links to all 3 cities and London is six hours by rail and just over an hour by air from Dundee airport, flying direct to London City Airport. Excellent shopping sits side-by-side with a vibrant cultural quarter – home to Scotland's award-winning Dundee Rep Theatre and the highly acclaimed Dundee Contemporary Arts which has become a lively social hub and film house as well as a champion of leading edge arts. Scotland's first design museum, The V&A Museum of Design, opened in 2019 as part of significant ongoing investment and redevelopment of Dundee waterfront including the forthcoming development of the Eden Project, Dundee.

The salaries of employees in Dundee currently go further on the property ladder than in most of UK cities. The range of properties within commuting distance to Dundee covers a wide spectrum – from rambling country houses and seaside cottages to handsome town villas and sleek city quay apartments. Dundee has put enormous effort into the redevelopment of the city centre and its stunning waterfront along the Tay is now being developed.

Further information about these areas can be found by clicking these links

[Dundee](#)

[Angus](#)

[Perth & Kinross](#)

[Fife](#)

[Scotland](#)

NHS TAYSIDE

This post offers the opportunity to live and work in the Tayside region of central Scotland, widely regarded as one of the most scenic areas in the UK with a high quality of life. NHS Tayside is the 4th largest board in Scotland led by our Chief Executive, Professor Grant Archibald, our Medical Director, Dr Pamela Johnston and our Executive Director of Nursing, Claire Pearce.

Our NHS Tayside Vision

“Everyone has the best care experience possible”

Our NHS Tayside Aim

To be the best at getting better

Our NHS Tayside Values

Care and Compassion

Dignity and Respect

Openness, Honesty and Responsibility

Quality and Teamwork

Tayside covers a wide area and three local councils (Perth & Kinross, Angus and Dundee City) and patients from North Fife also access services in Tayside. There are joint services between NHS Tayside and NHS Fife including ENT, Vascular Surgery and Interventional Radiology.

The approximate populations are:

- Tayside Population 410,000
 - Angus 116,000
 - Dundee 149,000
 - Perth and Kinross 148,000
- North East Fife 74,000

Ranked 1st in the UK for Medicine in the Complete University Guide 2021 and the Guardian University Guide 2021, the University of Dundee Medical School is integrated into the Ninewells Hospital campus and has an international reputation for excellence in teaching and high impact clinical research placing it amongst the best places in the world to study and to practice medicine.

There are two hospitals which admit acute general medical patients and provide in-patient services; Ninewells Hospital, Dundee and Perth Royal Infirmary. The hospitals are 20 miles apart and there is a direct bus service to facilitate travel. There are a number of intermediate care hospitals in Angus and Perth & Kinross which also provide out-patient services. Ninewells Hospital and Medical School is a large teaching hospital for the University of Dundee, and houses most medical and surgical disciplines with supporting laboratory

services. Stracathro Hospital has been developed as an outpatient diagnostic and treatment centre.

Further information about NHS Tayside can be found at <https://www.nhstayside.scot.nhs.uk/>

If you are thinking about joining us from overseas, further information can be found at <https://www.scotland.org/work/career-opportunities/healthcare>

What we can offer you

Working with NHS Tayside offers a variety of opportunities and benefits:

- Access to the NHS pension scheme
- Assistance relocating to Tayside
- NHS Tayside is an equal opportunities employer and promotes work-life balance and family-friendly policies
- A beautiful setting to live and work and to take time out after a busy day or week
- A wide range of affordable housing and some of the best schools in Scotland
- Access to a transport network offering easy travel links to the rest of the UK
- Offers and discounts through <https://www.nhsstaffbenefits.co.uk/> and <https://www.bluelightcard.co.uk/>
- Access to corporate passes and staff lottery through Tayside TREATS
- Supportive staff health and wellbeing services
- On-site accommodation

FURTHER INFORMATION / CONTACT DETAILS

Application Process:

To apply for this post please complete the application via <https://apply.jobs.scot.nhs.uk/>. NHS Scotland does not accept CV's in addition to/instead of a completed application form. Your CV will not be provided to the interview panel for shortlisting. NHS Tayside is unable to accept written applications; all applications must be submitted via eRecruitment system, jobtrain.

All adverts will close at midnight on the advertised closing date.

Informal enquiries: TAY.DirectorofMedicalEducation@nhs.scot

Regulatory Body: General Medical Council & General Dental Council: In the UK, the General Medical Council (GMC) and the General Dental Council (GDC) are the public bodies that maintain the official register of medical and dental practitioners within the United Kingdom. Their chief responsibility is to “protect, promote and maintain the health and safety of the public” by controlling entry to the register, and suspending or removing members when necessary. It also sets the standards for medical schools in the UK. To practice medicine and dentistry in Scotland, you must have a valid GMC/GDC Registration with a Licence to Practice – this is known as Full Registration. To find out more visit the [GMC website](#).

We are a Skilled Worker visa sponsorship employer and as such, welcome applications from international candidates. Further information can be found at <https://www.gov.uk/skilled-worker-visa>

NHS Tayside is proud to be a Disability Confident Employer and is committed to the employment and career development of people with disabilities and will interview applicants who consider themselves to have a disability and who meet the ‘minimum criteria’ for a job vacancy. A request under the ‘Job Interview Guarantee’ does not guarantee a job. It allows the opportunity to apply for a vacancy and be interviewed.

TERMS AND CONDITIONS OF EMPLOYMENT

This appointment is offered on the terms and conditions of service in accordance with the Hospital Medical & Dental Staff (Scotland) and current General Whitley Council. Further information can be found here <https://www.msg.scot.nhs.uk/pay/medical>

JOB TITLE	Clinical Fellow STEquivalent
TYPE OF CONTRACT	Fixed Term one year
HOURS OF WORK	40 hours per week full time
LOCATION	You may be required to work at any of NHS Tayside sites as part of your role.
SALARY	Placing on the salary scale will be on the minimum point unless the successful applicant has previous experience in a NHS Clinical Fellow ST post or previous non-NHS experience equivalent to that gained in a NHS Clinical Fellow ST post. Salary is paid monthly by Bank Credit Transfer into a UK bank account
LEAVE	You are entitled to 28 days annual leave with full pay each year, plus 8 statutory holidays. For part-time staff, this will be calculated on a pro-rata basis based on the days and/or hours worked each week. Your annual leave will rise to 33 days on reaching the 3 rd incremental point.
REFERENCES	Jobs are offered following receipt of two satisfactory written references. At least one reference must be from your current/most recent employer.
OCCUPATIONAL HEALTH CHECK	All appointments will be made subject to the receipt of a satisfactory Pre-Employment Occupational Health Check
SUPERANNUATION	New entrants to NHS Tayside who are aged over sixteen but under seventy five will be enrolled automatically into membership of the NHS Pension Scheme. Should you choose to “opt out” arrangements can be made to do this via https://pensions.gov.scot/nhs
GENERAL PROVISIONS	You will be expected to work with local managers and professional colleagues in the efficient running of services and will share with colleagues in the medical contribution to management. Subject to the provision of the Terms and Conditions, you are expected to observe the organisation’s agreed policies and procedures and to follow the standing orders and financial instruction of NHS Tayside, in particular, where you manage employees of the organisation, you will be expected to follow the local and national employment and personnel policies and procedures. You will be expected to make sure that there are adequate arrangements for hospital

	staff involved in the care of your patients to be able to contact you when necessary.
REMOVAL EXPENSES	Assistance with removal and associated expenses may be awarded
TOBACCO POLICY	NHS Tayside operates a No Smoking Policy in all premises and grounds
DISCLOSURE SCOTLAND	This post is considered to be in the category of “Regulated Work” and therefore requires a Disclosure Scotland Protection of Vulnerable Groups Scheme (PVG) Membership
CONFIRMATION OF ELIGIBILITY TO WORK IN THE UK	NHS Tayside has a legal obligation to ensure that it’s employees, both EEA and non EEA nationals, are legally entitled to work in the United Kingdom. Before any person can commence employment with NHS Tayside they will need to provide documentation to prove that they are eligible to work in the UK. Non EEA nationals will be required to show evidence that either Entry Clearance or Leave to Remain in the UK has been granted for the work which they are applying to do. Where an individual is subject to immigration control under no circumstances will they be allowed to commence until right to work in the UK has been verified.
REHABILITATION OF OFFENDERS ACT 1974	The Rehabilitation of Offenders Act 1974 allows people who have been convicted of certain criminal offences to regard their convictions as “spent” after the lapse of a period of years. However, due to the nature of work for which you are applying this post is exempt from the provisions of Section 4 of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions Orders 1975 and 1986). Therefore, applicants are required to disclose information about convictions which for other purposes are “spent” under the provision of the act in the event of employment. Failure to disclose such convictions could result in dismissal or disciplinary action by NHS Tayside. Any information given will be completely confidential.
MEDICAL NEGLIGENCE	In terms of NHS Circular 1989 (PCS) 32 dealing with Medical Negligence the Health Board indemnity will cover only Health Board responsibilities. Paragraph 63 of the General Medical Council’s Good Medical Practice requires you to have the adequate insurance or indemnity cover. You may wish to consider taking out additional medical indemnity e.g with a Medical Defence Organisation to ensure that you have indemnity for the whole of your practice.
HEALTH AND SAFETY	All employees have a responsibility for their own health & safety and the health & safety of others who may be affected by what they do. Employees also have a duty to co-operate with their employer by following NHS Tayside policies and procedures and safe systems of work; by using equipment safely and by bringing any shortcomings in health and safety arrangements to the attention of their employer. Where

	<p>something is provided in the interests of health & safety employees must not interfere or misuse it. All employees have a legal responsibility to report any shortcomings in terms of this in their area. Managers and supervisors have a responsibility for monitoring health & safety arrangements and ensuring staff are following policies and procedures and safe systems of work.</p>
<p>MONITORING OF WORKING PATTERNS</p>	<p>You are required to work with your employer to identify appropriate working arrangements or other organisational changes in working practices in line with the requirements of the European Working Time Regulations and the New Deal and to comply with reasonable changes following such discussion.</p>
<p>NOTICE</p>	<p>Employment is subject to three months' notice on either side, subject to appeal against dismissal</p>
<p>SOCIAL MEDIA POLICY</p>	<p>You are required to adhere to NHS Tayside's Social Media policy, which highlights the importance of confidentiality, professionalism and the acceptable behaviours when using social media. It sets out the organisation's expectation to safeguard staff in their use of social media</p>
<p>RESPONSIBILITY FOR RECORDS MANAGEMENT</p>	<p>All records created in the course of the business of NHS Tayside are corporate records and are public records under the terms of the Public Records (Scotland) Act 2011. This includes email messages and other electronic records. It is your responsibility to ensure that you keep appropriate records of your work in NHS Tayside and manage those records in keeping with the NHS Tayside Records Management Policy and with any guidance produced by NHS Tayside specific to your employment.</p>