

SECTION 1

JOB IDENTIFICATION

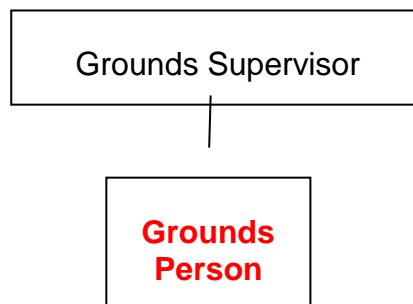
Job Title:	Grounds person
Department(s):	Grounds Department
Location:	Aberdeen City & Shire
Hours:	37 hours per week
Grade:	Band 2
Salary:	£25,694 to £27900 pro rata per annum
Contract:	Permanent

1. JOB PURPOSE

To carry out day to day grounds and gardens maintenance to all areas which includes snow clearance in winter months

2. ORGANISATIONAL POSITION

Reporting to the appropriate Grounds Supervisor, responsible to the appropriate Site Services Manager and ultimately accountable to the NHS Grampian Portering and Grounds Services Department



3. SCOPE AND RANGE

To provide ground services to Hospitals, Health Centre's and Health Clinics within Aberdeen City and Shire.

4. MAIN DUTIES/RESPONSIBILITIES

To be competent in the care and use of tools and hand/mechanically propelled gardening equipment

To carry out grass cutting operations using the above tools and equipment and care for and maintain turf areas in gardens

To undertake snow clearing and winter maintenance including being part of winter stand-by system

To be capable of maintaining herbaceous, rose and other pleasure gardens

To identify and competently use basic manures

Participate in training programmes required to improve skills

Comply with the requirements of Health & Safety policy issued by the Estates Dept

To trim and prune ornamental flowering trees and shrubs

To cut and lay turf

To name, propagate and prune plants, ornamental flowering trees and shrubs

To detect and deal with common plant diseases and pests

To be competent in the use of mechanically driven tools for trimming hedges and basic tree surgery including use of chainsaws

To be competent in the use of spraying equipment for pesticides etc.

5. SYSTEMS AND EQUIPMENT

Machinery used includes; tractors, tractor ploughs, tractor compact, tractor gritters, tractor trailers, tractor mounted frail, tractor mounted rotavator, tractor mounted salt spreader, rotavators, hover mowers, hedge trimmers, flymos, blow vack, chain saws, cylinder mowers, strimmers, pro-trim, road brush, portable generator, power washer, bear cat chipper, may field rotary, triple grass cutter, pick-up truck, rotary mower, cylinder mower, Leyland gritter lorry

6. DECISIONS AND JUDGEMENTS

The Supervisor delegates the work schedule and reassigns work during the day due to weather changes and instructions from managers etc. While carrying out tasks the grounds person should have the training and knowledge to make decisions.

7. COMMUNICATIONS AND RELATIONSHIPS

The grounds person will have contact with patients, visitors and workers from other departments and will pass on all information and requests to the Supervisor/Office

8. PHYSICAL DEMANDS OF THE JOB

All grounds person requires to be physically fit to deal with all equipment. Training in the use of all tools and equipment will be provided eg manual handling

9. MOST CHALLENGING/DIFFICULT PARTS OF THE JOB

Working outdoors in cold weather
Use of snow/gritting equipment in winter conditions
Removal of contaminated waste (bandages/sharps etc) from grounds

10. KNOWLEDGE, TRAINING AND EXPERIENCE REQUIRED TO DO THE JOB

The grounds person should have recent experience in a similar position and be competent in the use of garden machinery and **must hold a full UK driving licence**

