



## Job Description

### 1. JOB IDENTIFICATION

<b>Job Title:</b>	Nurse Endoscopist / GI Specialist Nurse
<b>Responsible To:</b>	Clinical Service Manager
<b>Department:</b>	Gastroenterology
<b>HR Reference Number:</b>	7057
<b>Job Reference:</b>	104458
<b>Date This JD Updated:</b>	March 2022

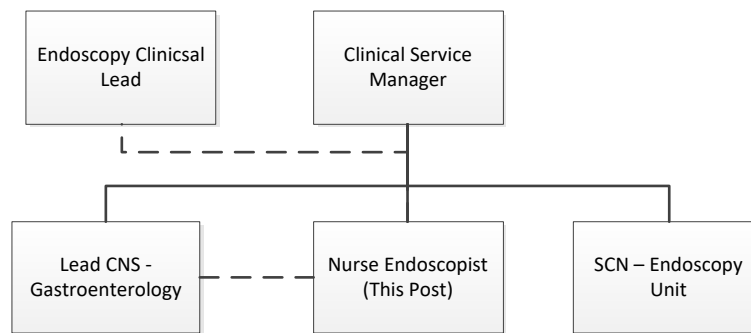
### 2. JOB PURPOSE

To undertake the role of a Nurse Endoscopist, utilising high levels of decision making and clinical judgment. Ensure that patient health needs are met through the provision of the diagnosis and the management of patient conditions through the assessment, treatment and review planning process in partnership with patients. The post holder will undertake upper and/or lower gastrointestinal endoscopy using video endoscopes within the endoscopy unit and provide specialist nursing input to gastroenterology service planning and operational development within NHS Borders.

To provide specialist advice to healthcare professionals, other agencies, carers, clients and relatives. The Nurse Endoscopist role encompasses that of expert clinician, educator and auditor.

To contribute to the development of the service through assessment of nursing practice within the endoscopy unit identifying areas to improve practice and work collaboratively across healthcare boundaries, implementing and evaluating evidence based standards, guidelines and policies.

### 3. ORGANISATIONAL POSITION



### 4. SCOPE AND RANGE

The Nurse Endoscopist will be responsible for delivering a high quality service to potentially complex patient groups, referred in from primary care, surgical, gastroenterology, and other clinical sources.

Key demographics will include- Cancer tracking, endoscopic surveillance programs (polyps/Barrett's oesophagus/IBD), the National Bowel Cancer Screening Program, and Colo-rectal surgical follow up.

The postholder must work with the multidisciplinary team to ensure the provision of a quality, best value service for all service users providing a high quality, safe and supportive environment for patients undergoing investigation and treatment.

### 5. MAIN DUTIES/RESPONSIBILITIES

#### Advanced Clinical Practice

1. Responsible for providing a simple or suspected diagnosis for conventional patient conditions, using fundamental reasoning skills in endoscopy, including instigating appropriate clinical investigations and interpreting results to enable the development of an enhanced care package / immediate management plan which will meet the physical and psychological needs of the patient. The Nurse Endoscopist will communicate with patients directly at the point of diagnosis providing post-procedural advice as required, promoting health and providing practical advice/support for patients.
2. To initially administer and manage IV sedation in line with Patient Group Directives. Will work towards Independent Nurse Prescribing qualification as required for specialist role. Will advise basic medication options based on findings at endoscopy.
3. Responsible for the safe monitoring and support of the patient under the effects of conscious sedation, including the early recognition and management of complications, over sedation and anaphylaxis. The post holder will maintain current intermediate life support (ILS) training and attend for regular updates
4. To contribute to policy development and policy change at the local level including review, feedback and contribution to shaping policy within NHS Borders.

5. Apply principles of epidemiology and demography in clinical practice recognising risks, patterns of disease and work collaboratively with a variety of stakeholders to develop health promotion strategies and reduce health inequalities.
6. To undertake risk assessment (including patient behaviours and working environment) and incident management within clinical area including implementation of action plans and associated learning to ensure ongoing compliance with related legislation and guidelines, including Health and Safety at Work Act and NHS Borders Health and Safety policy and reporting systems, to safeguard patients, visitors and staff.

### **Leadership and Management**

7. Provide clinical leadership in relation to the management of patient condition working at advanced practice level to provide mentoring, supervision and clinical advice where required to the multidisciplinary team.
8. Develop effective partnerships and positive working relationships with a variety of internal and external agencies in order to support seamless care provision across all agencies.
9. Contribute to business continuity, workforce planning and skills profiling to ensure the targeting of resources to meet the needs of the team, individuals and families.
10. Responsible for coordinating and directing the endoscopy nursing team in the provision of care within the endoscopy rooms. Liaising with secretarial staff in dictation of patient letters and clinical follow up.
11. Participate in the appraisal process and Personal Development Plan Review in line with the Knowledge and Skills Framework. Address performance management issues for area of responsibility. Provide and participate in clinical and peer supervision.
12. Participate in the development of local procedures and protocols ensuring compliance with National legislation and NHS Borders policies and identify opportunities for the continuous development of service.

### **Practice Development and Facilitated Learning**

13. In an advisory and teaching capacity demonstrate advanced clinical knowledge and skills in relation to clinical interventions for area of expertise to the multidisciplinary team in area of responsibility. May work in collaboration with education providers and other key stakeholders contributing to development of training and education.

### **Research and Development**

14. Undertakes research and clinical audit to support own and the team's best practice which is research and evidence based leading to continuous improvement in care. Disseminate findings as appropriate to influence best practice.

## **6. SYSTEMS AND EQUIPMENT**

1. Use specialised clinical equipment safely including sigmoidoscopies, colonoscopes, biopsy forceps, snares, grasping forceps, endoscopic injection needles, video processor etc
2. Use specialist electronic information equipment
3. Maintain accurate health records either paper or computer based
4. The post holder must be computer literate
5. Moving and handling equipment
6. Intravenous infusion devices
7. Resuscitation equipment
8. Endoscopy washer disinfectant
9. Care and storage of all scopes and associated equipment
10. Oxygen and suction equipment

## **7. DECISIONS AND JUDGEMENTS**

1. Works independently, making conventional clinical decisions which include analysis, diagnosis, and patient management. Works with the structured guidance of senior colleagues to tackle complex cases. Utilises and develops an in-depth broad expert knowledge and interpretation of clinical and other findings.
2. Works within referral protocols, undertake risk assessment and utilize and refine developing clinical reasoning skills. Refer on for further clinical intervention as required
3. Agree referral protocols, undertake risk assessments and using advanced clinical reasoning skills, make further referrals to Clinicians when it is identified that further clinical intervention is required.
4. Uses own initiative and acts independently within the boundaries of own knowledge and Skills.
5. Participate in the appraisal process through Personal Development Planning and Review in line with the Knowledge and Skills Framework.
6. Will have a Professional Personal Development Plan, including an assessment of clinical competence which will be reviewed annually by the responsible line manager. Works within broad occupational, national and local policies and guidelines.
7. Governance of Clinical competence is undertaken by the Specialty Consultant or designee/Experienced Nurse Practitioners. The CNM will provide professional nursing advice. The post is self-directed, organising own workload in relation to specialist caseload to meet the demands of the service.
8. The clinical workload is generated through various referral protocols of multidisciplinary teams in line with legislation and performance indicators set by the Scottish Government Health Department.

## **8. COMMUNICATIONS AND RELATIONSHIPS**

1. Communicates sensitive, complex clinical condition related information to patients, relatives and carers in relation to specialist area of expertise.
2. Communicate verbally and in writing to members of the multidisciplinary team - members of Primary and Secondary Health Care Teams, Social Care; statutory and non-statutory services with the ability to express professional views within group settings and support client advocacy.
3. In addition to the above other contact falls into the following main categories in relation to healthcare, staffing and service issues:

- The patient, their relatives and the multidisciplinary team involved in the provision of care.
  - Nursing staff regarding patient care, allocation of work, workload issues.
  - Partnership, Trade Union and Professional Organisation representatives in relation to service and staffing issues.
4. Acts as a patient /staff advocate through the application of ethical, legal and professional knowledge and skills.

## **9. PHYSICAL DEMANDS OF THE JOB**

1. The post holder will be continually mobile for the majority of the shift.
2. Be able to respond speedily and accurately to emergency or unplanned situations.
3. Assist with moving and transport of patients ensuring moving and handling guidelines are adhered to.
4. Potential control and management of physically aggressive patients.
5. Require excellent dexterity, accuracy and highly developed physical skills to enable the manipulation of fine tools including sigmoidoscopes, colonoscopes, endoscopes, biopsy forceps, snares and insertion of intravenous cannulae.
6. Ability to meet the needs physically and mentally of an unpredictable workload which includes the ability to stand for long periods, concentration on patient assessment and procedures.
7. Concentration is required at all times when caring for patients and undertaking clinical decision making e.g. prescribing and administration of sedation, carrying out flexible sigmoidoscopy, colonoscopy, gastroscopy.

## **10. MOST CHALLENGING/DIFFICULT PARTS OF THE JOB**

1. The high level of autonomy and clinical decision making required on a daily basis.
2. Managing expectations of the wider clinical team and management of a new role.
3. Emotional demands of frequently imparting and discussing complex diagnostic and treatment information to patients and relatives.
4. Prioritising and meeting competing demands from patients, relatives, members of the health professional groups, and management with the ability to work flexibly in a rapidly changing environment.
5. Achieving a balance between the operational and developmental aspects of the role while providing the opportunity for training and development of other health professionals involved in the delivery of endoscopy services across NHS Borders.
6. The ability to work in frequently highly unpleasant conditions including exposure to body fluids, faeces and hazardous chemicals/cleaning solutions.

## **11. KNOWLEDGE, TRAINING AND EXPERIENCE REQUIRED TO DO THE JOB**

### **Essential**

1. Registered Health Care Professional (Nurse or AHP)
2. Completion of relevant postgraduate non-medical endoscopy course to masters degree level, plus additional basic skills courses required to become a JAG registered Endoscopist
3. Experience of working within the speciality
4. Evidence of continuing professional development relevant to the post and willingness to study towards advanced practitioner status

5. Excellent clinical decision making and problem solving skills and the ability and confidence to work autonomously with minimal supervision.
6. Ability to communicate complex information sensitively and empathise with patients / relatives.
7. Excellent communication, leadership, and organisational skills and the ability to work independently as well as part of a team.
8. The post holder must be innovative, self-motivated and have the necessary interpersonal skills to motivate others and manage change.

**Desirable**

9. Non-medical prescriber.