# JOB DESCRIPTION

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| **1. JOB IDENTIFICATION** | |
| Job Title: | Resuscitation Officer (Band 6) |
| Responsible to: | Senior Resuscitation Officer |
| Department(s): | Clinical Education & Training, Resuscitation Service |
| Directorate: | Nursing |
| Operating Division: | Corporate Services |
| Job Reference: | 148049 |
| No of Job Holders: | 5 |
| Last Update: | 17th August 2021 |

The post holder is a member of a team of Resuscitation Officers (ROs) responsible for providing resuscitation training services throughout NHS Lothian. The post holder, with the support of Senior RO’s will be involved in the delivery and evaluation of a programme of resuscitation training across the organisation.

**2. JOB PURPOSE**

NHS Lothian has a budget of £1.5 billion and employs approximately 26,000 staff in 22 hospitals, 23 Health/Medical Centres and 125 GP practices. It provides tertiary, regional and local services and serves a local population of circa 875,000 people.

The Resuscitation service engages at both strategic and operational levels across all areas and disciplines in NHS Lothian, taking account of specific professional and speciality requirements There is extensive engagement with external partners at both regional and national level, including Higher and Further Education partners, NHS Education for Scotland, Scottish Government, Scottish Resuscitation Group (SRG) and Resuscitation Council United Kingdom (RCUK)

**3. DIMENSIONS**

Resuscitation Officer

Senior Resuscitation Officer

NHS Lothian

Resuscitation Committee

Lead Resuscitation Officer

Chief Nurse

Clinical Education & Training

**4. ORGANISATIONAL POSITION**

The role and objectives of the resuscitation service:

* To provide a comprehensive good quality and clinically effective resuscitation service across the organisation, including provision of clinical expertise in all matters relating to resuscitation.
* To provide an audited clinical service within the organisation.
* To identify training needs with regard to resuscitation, and subsequently coordinate and support the delivery of training appropriate to all staff groups across the organisation.

**5. ROLE OF DEPARTMENT**

1. **KEY RESULT AREAS**
   1. To ensure in conjunction with the ROs, the provision of educational/training programmes e.g. basic and advanced life support training, in line with NHS Lothian’s Resuscitation Policy, to meet the needs of varied staff groups.
   2. To deliver in conjunction with the ROs education and training in resuscitation technique for parents and families of at risk children and those with complex health needs.
   3. The post holder where appropriate will act as a liaison with other agencies and give specialist advice within these clinical areas.
   4. To assist in the development of cascade trainer competencies and to monitor cascade-training programmes for recognised trainers.
   5. To help ensure resuscitation training records for all staff are maintained.
   6. To help establish and contribute to a clinical resuscitation service by attending emergencies (when available) to assess practice, give support and advise staff as required.
   7. To act as a support and information resource for those involved in patient care.
   8. To help ensure that training equipment and facilities are well maintained and meet the needs of the service.
   9. To assist with the development, implementation and regular review of policies related to cardio- pulmonary resuscitation with respect to requirements of clinical governance and risk management and help ensure compliance with current and future benchmarks.
   10. To assist in audit of emergency systems and events and provide long term reliable follow up data for future service development.
   11. To implement, monitor and evaluate standards of care within the defined policies, procedures, standards and protocols of the organisation to ensure adherence to, and delivery of a high quality service.
   12. To ensure that ongoing personal development and professional education and research is identified and met e.g. Resuscitation Council (UK) courses.
   13. To participate in/be aware of relevant research and audit projects within the field of resuscitation and to disseminate within the hospital and primary care setting research based evidence relative to cardio-pulmonary resuscitation.
   14. To support delivery of Resuscitation Council (UK) courses at a local and national level.

# 7a. EQUIPMENT AND MACHINERY

The post holder will be familiar with and regularly use the following equipment:

All equipment used in resuscitation (manual and automated defibrillators, oxygen delivery and suction systems, basic and advanced airway adjuncts, vascular access including drug delivery systems, transcutaneous pacing defibrillators, portable CO2 monitors)

All resuscitation training equipment including manikins cleaning, care and maintenance

Laptop and data projector

Smart technology

Computer and computer programmes including Word, Power point, Access.

E-mail

Internet / intranet

Paging system

The post holder will also have knowledge of other equipment used in the hospital but will not necessarily have regular clinical involvement:

Portable ventilator used in patient transfer

Neonatal resuscitaire

Cardiac monitors within hospital

Infusion devices

Automated Chest Compressors

**Note:** New equipment may be introduced as the organisation and technology develops, however training will be provided.

Maintain a system of application for , and allocation of places on resuscitation training courses. Maintain up-to-date records of all staff receiving all types of resuscitation training.

For clinical audit purposes, maintain up-to-date records of all resuscitation attempts within the hospital. Comply with the requirements of patient confidentiality at all levels of practise.

**7b. SYSTEMS**

**8. ASSIGNMENT AND REVIEW OF WORK**

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| The post holder will be responsible to the Senior RO for clinical guidance and management, work review and formal appraisal of performance.  The post holder will be expected to deputise for their site Senior RO in their absence. |

The post holder operates as a clinical specialist working with the Senior RO providing clinical advice and support to medical and other clinical and non-clinical staff on the management of cardiac arrest, medical emergencies and the use of equipment relevant to cardiac arrest.

In conjunction with the Senior RO identification of service deficits and initiation of appropriate departmental and divisional mechanisms to address these needs.

Interpreting National Guidelines and ensuring that all areas have the appropriate resuscitation equipment across the organisation

Freedom to act is guided by precedent and clearly defined Divisional policies, protocols/procedures and code of conduct, in accordance with Resuscitation Council Guidelines and the Clinical and Staff Governance framework.

Identification of service deficits and initiation of appropriate departmental and organisational mechanisms address these needs.

**9. DECISIONS AND JUDGEMENTS**

To engage all grades of staff in developing their resuscitation skills and ensure that Charge Nurses and Heads of Department take responsibility for maintaining cardiopulmonary resuscitation equipment in line with current policy.

Assisting in the development and implementation of an audited clinical service within the acute hospital setting

To strive towards achieving current standards and the ever-increasing future standards set by external organisations.

Making clinical decisions about the management of emergency situations.

**10. MOST CHALLENGING/DIFFICULT PARTS OF THE JOB**

The post holder will be expected to communicate with all staff groups involved in the provision of care to patients.

The post holder will formulate working relationships with relevant experts in the various aspects of cardio-pulmonary resuscitation as well as identifying personal support networks and a clinical supervisor.

Clinical & non clinical Directorates Resuscitation Committee

Resuscitation Officers (Scottish Resuscitation Group) Clinical Education Practitioners

Associate Directors of Medical Education (junior medical staff -induction programmes) Equipment Suppliers

Medical Physics Procurement Department

**11. COMMUNICATIONS AND RELATIONSHIPS**

# PHYSICAL, MENTAL, EMOTIONAL AND ENVIRONMENTAL DEMANDS OF THE JOB

**Physical skills and demands**

* 1. Practical resuscitation skills up to an advanced level that are used and taught on a daily basis. These include defibrillation and airway management
  2. Intravenous cannulation, administration of intravenous/intramuscular injection and intraosseus access
  3. Computer use including word processing and presentation skills used on a daily basis.
  4. Standing for period of up to two hours while delivering training sessions on a daily basis.
  5. Kneeling and lying on the floor during training sessions an a daily basis
  6. Manual handling of both resuscitation training equipment and patients during resuscitation attempts.
  7. The post holder will have to travel to other sites across NHS Lothian.
  8. Frequent demand to exert moderate physical effort for short periods (moving and setting up equipment, performing practical CPR demonstrations) Some training equipment awkwardly shaped and heavy (manikins up to 25kg weight)
  9. Frequent demand to exert intense physical effort as a member of the 2222 arrest team responding to cardiac arrest and medical emergency calls
  10. Occasional demand to exert intense physical effort as a member of the 2222 arrest team responding to cardiac arrest and medical emergency calls while wearing full FFP3 equipment while attending to a high infectious risk patient.

# Mental demands

* 1. Delivery of training session up to seven hours in duration
  2. Assisting with the production of local policies and guidelines for resuscitation training and practise
  3. Retention and communication of new knowledge and research in the field of resuscitation

# Emotional demands

* 1. Debriefing of members of staff involved in resuscitation attempts
  2. Supporting staff who find training difficult and challenging
  3. Dealing with trainees who demonstrate poor performance or disinterest
  4. Communicating with distressed staff during or following resuscitation attempts and training sessions
  5. Dealing with anxious parents and families

**Working conditions**

1. Exposure to potentially hazardous situations whilst using live defibrillators on patients or training manikins on a daily basis
2. Exposure to body fluids, blood, vomit urine and faeces, during resuscitation attempts on a relatively frequent basis

First Level Registered Nurse or suitably qualified healthcare professional ODP or Paramedic with relevant experience.

Educated to Resuscitation Council (UK) EPALS / ALS or ILS Provider status (current certificate)

Experience in teaching.

Evidence of ongoing professional development. Team-working skills and the ability to motivate others.

Use own initiative.

Effective communication skills.

**13. KNOWLEDGE, TRAINING AND EXPERIENCE REQUIRED TO DO THE JOB**

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| **14. JOB DESCRIPTION AGREEMENT** | |
| A separate job description will need to be signed off by each jobholder to whom the job description applies.  Job Holder’s Signature:  Head of Department Signature: | Date:  Date: |