**Person Specification**

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| POST REF NO: |  |
| JOB TITLE/BAND: | Fire Safety Manager, AfC Band 7 |
| **LOCATION:** | **Property Department** |
| **HOURS:** | 37.5 hours per week |

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| **CRITERIA** | **ESSENTIAL** | **DESIRABLE** |
| **EXPERIENCE & QUALIFICATIONS** | **Essential Qualifications and Experience**  Fire safety science or fire engineering based education to HNC/HND level and supporting experience in the application of fire safety in a workplace setting.  **or;** completion of the Fire & Rescue Service, fire safety modules at the Fire Service College and subsequent enforcement officer experience.  **or;**  Fire engineering degree and practical experience of the workplace application of fire safety. **or;** other fire safety professional qualification e.g. Confederation of Fire Protection Associations Europe Diploma (CFPA Dip.);  **and in any case;**  Evidence of continuing CPD. Demonstrable experience of leading staff and ensuring an effective senior management approach is given to the development, delivery and monitoring of the desired service with an in depth experience of preparing and delivering appropriate reports and training. Experience in the conduct of fire risk assessments and the ability to monitor progress on remedial actions. | Corporate membership of a professional organisation e.g. the Institution of Fire Engineers (MIFireE) / the Institution of Occupational Safety and Health (MIOSH)  Experience of healthcare specific fire safety.  Fire risk assessor competency accreditation with a recognised accrediting body. or working towards accreditation with such an body. |
| **KNOWLEDGE &**  **SKILLS:** | Knowledge A demonstrable awareness of;  Nature of Fire and Smoke behaviour  Properties and Dangers of flammable liquids, gases, and other potentially dangerous substances  Human behaviour in fire.  Fire Safety Measures including Fixed Installations; Fire Suppression Systems; Fire Alarm and D**e**tection Systems; Emergency Lighting, Extinguishers: Safety Signs and Signals  Building Construction and the possible reaction of different elements of structure, contents and hazards in a building impacting on compartmentation and the Means of Escape.  The principles of fire safety management and best practice principles.  Fire risk assessment principles and best practice.  Fire legislation and related codes of practice.  Fire safety training, development and delivery.  Fire safety best practice and standards.  NHS Scotland Firecode.  Fire engineering principles.  Current E N and British Standards required for Fire Safety and how to apply them in practice.  Principles of Fire Investigation  Ability to read, understand, interpret, and explain, the principles of complex technical guidance and apply Codes of Practice and/or Statutes and make recommendations.  Ability to read and understand the technical details of architectural plans and interpret structural fire safety specifications and relate them to project proposals.  Recommending alterations to a building as a result of a fire failure; or recommending a complex fire system or strategy in a new building project.    I.T. and office administration skills | Thorough knowledge of:   1. The principles of fire safety management and best practice principles. 2. Fire risk assessment principles and best practice. 3. Fire legislation and related codes of practice. 4. Fire safety training. Development and delivery. 5. Fire safety best practice and standards. |
| **PERSONAL QUALITIES:** |  | Provide evidence of continuous professional development (CPD). |
| **OTHER:**  (eg travel across Tayside) | Ability to travel across Tayside if require. |  |