# NHS FORTH VALLEY



# JOB DESCRIPTION

**1. JOB DETAILS**

**Job Title: Theatre Practitioner**

**Responsible to: Theatre Team Leader and Theatre Coordinator**

**Department(s): Theatre**

**Job Holder Reference: A-N-CF-018**

**2. JOB PURPOSE**

As part of a multidisciplinary team, the post holder will have responsibility for assessment of care needs and the development of programmes of care, and /or the implementation and evaluation of these programmes ensuring the delivery of high quality care.

1. **ORGANISATIONAL POSITION ROLE OF DEPARTMENT**

 Head of Acute Services

 Service Manager Lead Nurse

Operational Manager Clinical Nurse Manager

 Theatre Coordinator

Surgical First Assistant Theatre Team Lead Practice Education Facilitator

 Theatre Systems Anaesthetic, Scrub, Recovery

 Administrator Theatre Practitioner

 Associate Theatre Practitioner Theatre Stores Lead

 Healthcare Support Worker Theatre Stores person

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1. **DIMENSIONS**
* Supervise unqualified and junior nursing staff in the delivery of patient care
* Care of designated sequential patients in allocated work area eg anaesthetic room, recovery, theatre or other area dependant on service needs.

 **5. KEY DUTIES/RESPONSIBILITIES**

* To provide research based care in a hospital setting
* To assess care needs and the development, implementation and evaluation of programmes of care ensuring care is delivered safely
* To assist in the development and implementation of programmes to ensure that the service maintains a focus on best practice within available resources
* To take charge of designated area eg Theatre/Recovery on a planned basis and to cover short notice, sickness/absence as development opportunity
* To participate in multidisciplinary forums
* To promote health education and provide information to patients and their

carers

* To carry out relevant forms of care without direct supervision
* To supervise untrained / junior staff
* To demonstrate nursing procedures to qualified / unqualified staff
* To participate in audit research initiatives and promote research based

nursing practice including standard setting

* Participate in extended role after suitable education / supervision
* Assist in the implementation of staff appraisal / development programmes
* Ordering Pharmacy/Surgical supplies and monitoring stock.

### Speciality and Role Specific Responsibilities

To provide specialised support to Anaesthetists and Surgeons as Anaesthetic assistant, Scrub practitioner, circulator and Recovery practitioner where appropriately trained and with competency maintained.

The post holder will be proficient after training to ensure the maintenance/cleaning of specialised equipment / accessories according to departmental/manufacturer’s instructions in order to assist in the provision of an efficient service.

The post holder is expected to have a knowledge of all equipment in the area however may not have daily clinical involvement. eg

* Knowledge of trays of instrumentation for all procedures undertaken in theatre and satellite areas # Not recovery
* Patient analgesia pumps/infusions
* Some invasive monitoring equipment
* The safe use of operating tables
* Diathermy machines # Not recovery
* DVT Equipment
* Tourniquets # Not recovery
* Microscopes # Not recovery
* Endoscopy equipment # Not recovery
* Monitoring equipment
* Anaesthetic equipment # when assigned to the anaesthetic rotation
* Intubation equipment # when assigned to the anaesthetic rotation
* Adheres at all times to the Health Professions Council / Nursing and Midwifery Council Code of Professional Practice and Guidelines.

**6. SYSTEMS AND EQUIPMENT**

**Systems:**

* IT systems
* Telephone/communication system
* Patient care records

**Equipment:**

* Moving and handling equipment e.g. Hoists, patient slides, bath chairs, Pressure relieving mattresses, profile beds
* Respiratory equipment e.g. nebulisers, suction, oxygen cylinders, humidifiers.

Intravenous infusion devices e.g. Gemini

* Patient monitoring equipment e.g.Dynamap, Tympanic thermometers, ECG machine, Blood Glucose monitoring, Oxygen saturation monitors, Cardiac monitors
* Emergency Equipment e.g. Defibrillator, Resuscitation equipment
* Be familiar with the use, storage and maintenance of all equipment used within the clinical area of work
1. **ASSIGNMENT AND REVIEW OF WORK**

The Theatre Practitioner will be responsible to the Operations Manager for clinical guidance and professional management. Review of work and formal appraisal of performance will be by designated Team Leader / Senior Team Leader.

The Operations Manager or person in charge will assign daily workload. The post holder will have responsibility for managing a defined workload within professional guidelines. Workload will be prioritised on a daily basis.

1. **COMMUNICATIONS AND WORKING RELATIONSHIPS**

The post holder will be expected to:

* Communicate and liaise with patients and relatives
* Communicate to Senior Nurse -patient condition and workload
* Communicate to all members of the multidisciplinary team.
* Be aware of how to access other departments within the Division e.g. Estates, Human Resources, Infection Control
* Be aware of patient referral system to other professionals, internal and external to the organisation
* Be aware of the communication systems within the Division
* Maintain verbal and written communication systems within the Theatre, unit and other departments.
* Maintain a professional manner when dealing with patients, staff and relatives, ensuring patient confidentiality.
* Be aware of the diversity of culture, religion/individual communication needs.

**9a. PHYSICAL DEMANDS OF THE JOB**

* Continual mobility required for the majority of the shift.
* Assist with moving and handling of patients. Moving of beds/furniture/equipment as required.
* Be able to respond speedily to emergency or unplanned situations.
* Be appropriately trained to deal with verbally and physically aggressive patients, recognising that this is unacceptable behaviour

**9b. MENTAL/EMOTIONAL DEMANDS OF THE JOB**

* Supporting patients and relatives through their episode of care.
* Breaking bad news to patients and relatives.
* Supporting patients and relatives who receive bad news.
* Care of the terminally ill.
* Acting as patients advocate when appropriate
* Giving telephone advice to patients with concerns following treatment using clinical judgement as required to refer the patient appropriately
* Being prepared at all times to deal with verbal complaints or aggressive behaviour from patients and/or relatives
* Unpredictable workload
* Frequent concentration required on a daily basis.
* Exposure to body fluids
* Be appropriately trained to deal with verbally and physically aggressive patients recognising that this is unacceptable behaviour

**10. KNOWLEDGE, TRAINING AND EXPERIENCE REQUIRED TO DO THE JOB**

* First level nurse / Registered Nurse/Registered Operating Department Practitioner
* Able to demonstrate awareness of evidence-based practice in relation to

Patient care.

* Can demonstrate application of theory to practice
* Can demonstrate a forward thinking approach to care
* In service training e.g. staff induction, annual updates.
* Be aware of Forth Valley Acute Operating division policies and procedures.
* Basic computer skills
* Ongoing Continued Professional Development.

**11. JOB DESCRIPTION AGREEMENT**

**Job Holder’s Signature:**

**Date:**

**Head of Department Signature:**

**Date:**

**APPENDIX 1**

 **NHS FORTH VALLEY**

**JOB DESCRIPTION**

**Job Title: Theatre Practitioner**

**Responsible to: Theatre Coordinator**

**Department(s): Theatre**

**Job Holder Reference:**

**No of Job Holders:**

**A. ROLE OF THE UNIT / FUNCTION**

The role of the Clinical Facilities Unit is to provide a multi disciplinary service in the areas of Area sterilization & decontamination Unit/ Audiology / Day Surgery / Endoscopy / Medical physics Outpatients Department and Theatres over two sites.

# B. ROLE OF THE DEPARTMENT

To provide a high quality, safe and supportive environment in order to care for individuals undergoing invasive and non-invasive procedures – including general and local anaesthetic procedures in the peri-operative environment.