

**WELCOME TO**

**NHS GREATER GLASGOW AND CLYDE**

**CANDIDATE INFORMATION PACK**

**Title: Locum Consultant in Forensic Psychiatry**

**Location: Douglas Inch Centre West Glasgow ACH**

**Job Reference: 154560**

**Closing Date: 2nd July 2023**



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**Please visit https://apply.jobs.scot.nhs.uk for further details on how to apply**

**Search for the job reference number quoted above.**

**Please note all applications should be made via our e Recruitment system (Job Train)Section 1: Summary Information Relating to this Post**

**Additional Arrangements for Applicants: Informal enquiries and details of arrangements to visit the department regarding this post will be welcome by:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Job Title** | **Email** | **Telephone** |
| Dr Rona Gow | Clinical Director | Rona.Gow@ggc.scot.nhs.uk | 0141 232 6429 |

NHS Greater Glasgow and Clyde encourages applications from all sections of the community. We promote a culture of inclusion across the organisation and are proud of the diverse workforce we have.

*NHS Greater Glasgow and Clyde encourages applications from all sections of the community. We promote a culture of inclusion across the organisation and are proud of the diverse workforce we have. Applications from UK, EU and non-EU candidates will be welcomed.*

***Right to work in the United Kingdom***

*Anyone from outside of the United Kingdom (UK), excluding from the Republic of Ireland will need permission from UK Visas and Immigration (UKVI) to work in the UK and may also need entry clearance before travelling here.  The Home Office (of which UKVI is a part) is responsible for governing the way individuals from outside the UK and Republic of Ireland can work, train or study in the UK.*

*To obtain a visa or entry clearance, you will need to meet certain requirements and demonstrate you have the right the work in the UK via:*

         *the points-based immigration system*

         *the EU settlement scheme*

         *a biometric residence permit*

*A new points-based immigration system was introduced in January 2021 with parts of it in place towards the end of 2020. The system provides a route for both European Union and non-European Union nationals to work, train or study in the UK if they meet the eligibility criteria. It applies to everyone from outside of the UK who wishes to live and work here, apart from people from the Republic of Ireland and European Union nationals who were already in the UK by 31 December 2020. European Union nationals in the UK prior to 31 December 2020 should apply to the EU settlement scheme.*

*If you are an international Doctor/Dentist from outside of the UK and Republic of Ireland, you can apply for, and take up employment in medical and dental posts that may qualify for sponsorship under a skilled worker visa.  A Health and Care Worker visa allows health and care professionals to come to or stay in the UK to do an eligible job with the NHS, an NHS supplier or in adult social care.*

***EU settlement scheme***

*Free movement with the European Union (EU) ended on 31 December 2020 and there are new arrangements for EU citizens.*

*The EU settlement scheme provides EU nationals with a route to residency in the UK. EU nationals who arrived in the UK by 11pm on 31 December 2020 have until 30 June 2021 to apply to the scheme.  If you are an EU, EEA or Swiss citizen and don't already have temporary or permanent leave to remain, you and your family can apply to the EU settlement scheme to continue living in the UK after 30 June 2021. If your application is successful, you will receive either pre-settled status or settled status.*

*EU, EEA or Swiss nationals are strongly encouraged to join the EU Settlement Scheme prior to 30th June 2021.  As part of the recruitment process, you will be required to produce proof of your EU Settlement status from 1st July 2021 to demonstrate your Right to Work in the United Kingdom.*

*Existing employees may be asked to provide evidence of their EU Settlement Status from 1st July 2021.*

*Further information:* https://www.gov.uk/settled-status-eu-citizens-families.

Applicants must have full GMC Registration, a license to practise and eligible for inclusion in the GMC Specialist Register. Those trained in the UK should have evidence of higher specialist training leading to CCT or be within 6 months of confirmed entry from the date of interview. CESR (Certificate of Eligibility for Specialist Registration) route doctors are only eligible to apply for a substantive consultant post once CESR is awarded. Non-UK applicants must demonstrate equivalent training.

The job is offered as a full-time post on a 10 PA basis but applications will be considered from those wishing to work less than full-time. Up to 2 EPA’s may be available to undertake additional outpatient and/or procedure sessions or management activity.

Additional Non DCC (up to 2 PA’s in total – Inclusive of 1 core SPA plus 1 additional non DCC can be negotiated and agreed between the successful candidate and Management depending on the time required to support professional activities and the needs of the service.​​​​​​​

All newly qualified Consultants are initially offered a minimum of 1 Core Supporting Professional Activity (SPA) which includes CPD, audit, clinical governance, appraisal, revalidation, job planning and management meetings. This will be reviewed within 6 months (or earlier if required) of appointment and revised upwards if additional responsibilities are agreed.

**For further information regarding NHS Greater Glasgow and Clyde and its hospitals, please visit our website www.nhs.ggc.org.uk**

**Section 2:**

**LOCUM CONSULTANT FORENSIC PSYCHIATRIST**

**Douglas Inch Centre (West Glasgow Ambulatory Care Hospital) /**

**Leverndale Hospital**

Applications are invited for a locum full-time (10 PA) Consultant Forensic Psychiatrist to provide input to the Glasgow Forensic Community Team and in-patient cover to the pre-discharge service at Leverndale Hospital. In addition, there is sessional input to one of the 4 local prisons in NHS Greater Glasgow and Clyde. The exact clinical duties may need to change subject to discussion with the Clinical Director to cover other gaps in the service.

This post will be open to applicants with either a background working in Forensic Psychiatry or General Adult Psychiatry (ideally with appropriate experience working in forensic or prison settings).

The post is available for an initial 12 month period from July 2023, although may be extended by mutual agreement.

There are two Forensic Community Mental Health Teams (FCMHT) in Glasgow to cover Glasgow & Clyde, as well as a separate Forensic Community Learning Disability Team (FCLDT) and this post is based within the Glasgow FCMHT at the Douglas Inch Centre (West Glasgow Ambulatory Care Centre). The case-load involves management of a high proportion of Restricted Patients, as well as providing advice and forensic opinions on referrals from colleagues in wider psychiatric services and assessing patients who are being considered for discharge from in-patient forensic services. The Consultant provides expert medical advice and leadership to a full multi-disciplinary team including psychology, nursing, occupational therapy and pharmacy colleagues.

The post-holder also provides in-patient cover to a number of patients within the 9 bedded open pre-discharge unit (Boulevard ward) at Leverndale Hospital. This post involves close liaison between in-patient and community teams, as well as external agencies including MAPPA, The Scottish Government, Social Work, Housing and Support Providers.

In addition, the post will include one session providing visiting psychiatrist input to prisons within NHS GGC (prisons in the Health Board area are HMP Barlinnie, HMP Low Moss and HMP Greenock). The clinics are delivered using a mix of ‘Near Me’ and face to face interviews, supported by the prison mental health teams. The role involves working with the prison mental health teams to offer assessment and treatment to both remand and sentenced prisoners, as well as liaising with other agencies.

The post holder will have administrative support from a medical secretary based at the Douglas Inch Centre. Core and specialist trainees are also attached to the department on rotation. The FCMHT run global health clinics for patients managed by the service. The physical care of in-patients at Leverndale Hospital is primarily managed by an external GP practice, in consultation with the Responsible Medical Officer. The successful applicant will be expected to work closely with colleagues to provide robust forensic follow up for patients within the FCMHT, and for those within the pre-discharge service at Leverndale to ensure their eventual appropriate and safe transfer to the community. The post-holder will be encouraged and supported to maintain or develop special interests as part of their professional and career development.

**Present Service Provision**

NHS Greater Glasgow and Clyde (NHSGGC) Health Board area has a total population of 1.2 million. Acute services within NHSGGC are delivered through three Directorate and three Sector structures. These are the North Sector, South Sector, Clyde Sector, Woman and Children Directorate, Diagnostic Directorate and Regional Services Directorate.

The Forensic Mental Health and Learning Disabilities sub-directorate (FMHLD) is one of five sub-directorates of the Regional Services Directorate which provides services to Glasgow, the West of Scotland, and in some cases all of NHS Scotland. FMHLD also maintains close links with NHS GGC Mental Health Services and the local HSCPs in terms of clinical governance, medical appraisal and continuing professional development.

The FMHLD employs approximately 420 staff. The Clinical Director is Dr Rona Gow and the General Manager is Mr James Meade. The in-patient clinical service manager is Ms Kirsteen Slavin, and the community clinical service manager is Ms Shona Hendry. The management team operates from a range of bases including Rowanbank Clinic, Leverndale Hospital, Clutha House and the Douglas Inch Centre (based at the West Glasgow Ambulatory Care Hospital, Yorkhill).

The FMHLD’s clinical staff mix includes forensic psychiatrists, clinical psychologists, nurses, occupational therapists and allied health professionals who specialise in working with mentally disordered offenders. Clinical staff are fully supported by an administration team providing secretarial and administrative services to ensure the smooth running of the service. For inpatients, care is provided through a progressive, patient focussed approach within a safe and secure environment. Treatment interventions are underpinned by risk assessment and management to maximise the rehabilitation potential of the individual patient. The focus is on maximising education and employment opportunities with a view to supervised or independent living in the community in the future.

**The core components of FMHLD are:**

Medium secure service: Rowanbank Clinic is a 74 bedded, purpose built, medium secure forensic unit next to Stobhill Hospital. It is Scotland’s largest medium secure unit, providing a medium secure service to the West of Scotland region. Within the Clinic, there is a 12 bed male admissions unit and 46 male rehabilitation beds across 3 wards. There are 10 female beds across 2 wards (including 4 national beds for female learning disability patients) and a separate 8 bedded male learning disability ward. The learning disability beds form the national medium secure learning disability service for Scotland, funded via a National Risk Share Scheme.

Low Secure service: there are 52 forensic low secure inpatient beds provided at Leverndale Hospital- 30 male mental illness beds, providing assessment and treatment including forensic rehabilitation; 8 close supervision male learning disability beds; 9 pre-discharge (open) male intensive rehabilitation beds: and 5 female beds. The Directorate are developing plans to open additional low secure capacity due to increasing demands facing the service.

Community service: this has developed over a number of years into a robust service for the whole of the NHSGGC area, split into 3 teams - one Forensic Community Mental Health Team (FCMHT) for the Glasgow and Clyde areas respectively; and a separate Forensic Community Learning Disability Team.

Forensic liaison services: Nurse-led court diversion service operating in 4 Sheriff Courts across NHSGGC; and psychiatric input to the 3 prisons in NHS GGC (HMP Barlinnie, HMP Low Moss, and HMP Greenock). The Sheriff Court rota is staffed by forensic CPNs (Monday to Friday) who triage referrals. Medical cover is provided by a rota of Higher Trainees in psychiatry, with supervision from the on-call Consultant Forensic Psychiatrist.

**Medical Staffing**

The successful applicant will join 13 other forensic consultants in NHSGGC and take part in a combined on call rota on a pro rata basis.

**Consultant Forensic Psychiatrists:**

|  |  |
| --- | --- |
| Consultants | Base |
| Dr Brian Gillatt | Rowanbank Clinic |
| Dr Siva Appan | Rowanbank Clinic & Glasgow FCMHT |
| Dr Gill Paterson | Rowanbank Clinic (female service) |
| Dr Rona Gow | Rowanbank Clinic (male learning disability) |
| Dr Alan MacKenzie | Rowanbank Clinic |
| Dr Gavin Reid | Scottish Government / Rowanbank Clinic |
| Dr Darryl O’Brien | Rowanbank Clinic |
| Dr Laura Hamilton | Leverndale Hospital (learning disability) |
| Dr Martin Culshaw | Leverndale Hospital (female services) |
| Dr Melanie Baker | Leverndale Hospital |
| Dr Unoma Okudo | Leverndale Hospital |
| This post | Glasgow FCMHT & Leverndale Hospital |
| Dr Laurence Tuddenham | Glasgow FCMHT |
| Dr George MacDonald | Clyde FCMHT |
| Dr Alina Kopric | Forensic Community Learning Disability Team |

**Duties of the Post**

The successful candidate will provide RMO cover primarily to a case-load within the FCMHT. The case-load is shared with two other substantive consultants depending on sessional input to the team. They will also provide RMO cover to 7 in-patients within the open forensic pre-discharge ward (Boulevard) at Leverndale Hospital low secure service. A significant proportion of the patients will have restricted patient status. All FMHLD patients are managed on the Care Programme Approach. The post will include additional cover as visiting psychiatrist to local prison psychiatric clinics.

The successful candidate will be expected to lead a multidisciplinary team and assess patients referred for FCMHT follow up, mainly patients moving from low or medium security to the hospital. Referrals to the FCMHT, either for ongoing input or for forensic opinions are shared with other consultants working within the Glasgow FCMHT. The post-holder will participate in the forensic on call rota and cover for colleagues during absence in line with arrangements set out in the national Terms and Conditions. The forensic on call rota covers the whole of NHS Greater Glasgow and Clyde on approximately a 1 in 13 basis. Court reports, Mental Health Act/Adults with Incapacity Act and liaison assessments will be undertaken as required. Duties also include continuing clinical responsibility for the patients in your charge allowing for all proper delegation to, and training of, staff.

Specific responsibilities of the post will include the following:

Consultant leadership within a multidisciplinary inpatient team in the FCMHT, low security and prison clinic.

Responsible Medical Officer for detained and restricted patients within the service.

Responsibility for assessment and ongoing treatment of patients referred to the service. This includes assessment of suitability for FCMHT follow up or transfer to the pre-discharge service in low security.

Visiting Psychiatrist to local prison to liaise closely with prison mental health team; to assess and treat remand and sentenced prisoners; to liaise closely with other agencies and to manage referrals and transfers of prisoners who require in-patient hospital treatment. It is hoped the role will also expand to include quality improvement work to improve medical input to multi-disciplinary team meetings for the prison menal health team.

Participation in an on-call rota (currently 1 in 13).

Liaison with forensic colleagues.

Liaison with consultant psychiatrists, general practitioners, other medical colleagues with regards to assessment and management of complex forensic cases.

Contribution to strategic development and ongoing development of the service and redesign, as required, to meet the needs of the patient group.

Deliver teaching and supervision to individuals from varied backgrounds and in particular trainee medical staff and under-graduate medical students.

Establishing and maintaining close professional links by attending and taking part in local and national case conferences, journal clubs and other teaching.

Participating in the medical advisory structure through the divisions of psychiatry and other committees.

Court reports, CPA, MAPPA, Mental Health Act/Adults with Incapacity Act and liaison assessments will be undertaken as required.

The exact nature of commitments will be a matter of agreement between the post holder, Clinical Director and General Manager.

**Teaching/Administration**

It is expected that the successful candidate will take part in continuing professional development and be in Good Standing with the Royal College of Psychiatrist CPD programme. Participation in audit or research is encouraged. The post holder will be actively involved in the teaching of undergraduate medical students. In addition the post holder will be expected to participate in the postgraduate teaching of medical staff and staff of other disciplines.

The post holder will undertake the administrative duties associated with the care of patients and the proper function of the clinical team. They will be expected to participate in the broader aspect of administration and management within the service.

**Other Information**

Informal enquiries will be welcomed by Dr Rona Gow, Clinical Director. Tel: 0141 232 6429.

This job plan is negotiable and will be agreed between the successful applicant and the Clinical Director.  The precise allocation of SPA time and associated objectives will be agreed with the successful applicant and will be reviewed at annual job planning.

**PROVISIONAL JOB PLAN**

**CONSULTANT FORENSIC PSYCHIATRIST**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
| a.m. | MDT low security  (Boulevard)  Leverndale  Hospital | Out-patient  Clinic  Douglas Inch Centre | Referrals meeting/  Business meetings/  Educational  Meetings (0.5 SPA)  Douglas Inch  Centre | MHTS / CPA /  MAPPA / meetings /  General admin | Prison Clinic  HMP Barlinnie  (subject to change) |
| p.m. | Ward Round /  Patient Reviews  Leverndale  Hospital | MDT  FCMHT  (Clutha House /  Teams) | 0.5 Core SPA  0.5 DCC  Patient Reviews /  group task | Out-patient Clinic  Douglas Inch Centre | Group clinical task |

**JOB PLAN AND TIMETABLE**

The job is offered as a full-time post on a 10 PA basis but applications will be considered from those wishing to work less than full-time.

All newly qualified Consultants are initially offered a minimum of 1 Core Supporting Professional Activity (SPA) which includes CPD, audit, clinical governance, appraisal, revalidation, job planning and management meetings. This will be reviewed within 6 months (or earlier if required) of appointment and revised upwards if additional responsibilities are agreed.

Additional Non DCC (up to 2 PA’s in total – Inclusive of 1 core SPA plus 1 additional non DCC) can be negotiated and agreed between the successful candidate and Management depending on the time required to support professional activities and the needs of the service.

Direct Clinical Care time will include emergency and on call duties and any ‘group tasks’ relevant to the Directorate and the individual by negotiation with the Clinical Director.

**Section 22 Training**

Completion of day 1 and day 2 Section 22 training is required prior to taking up post. The Medical Staffing Department will require sight of your certificates to confirm this and to add you to the Health Board list of Approved Medical Practitioners.

**PERSON SPECIFICATION**

**QUALITIES REQUIRED**

**Essential**

* Full registration with the GMC, a licence to practise and be on the Specialist Register for Forensic Psychiatry or General Adult Psychiatry (with relevant forensic experience), or within 6 months of gaining the award of CCT or equivalent.
* MRCPsych or equivalent.
* An ability to interact professionally with colleagues, patients and carers.
* A commitment to and experience of multi-disciplinary working.
* Evidence of leadership experience and skills.
* A robust, resilient and considered approach to managing differences in clinical opinion and presenting cases in formal settings including Mental Health Tribunals and court.
* Excellent written and oral communication skills.
* Knowledge of current issues in forensic psychiatry and an understanding of the therapeutic use of security.
* Section 22 approval.
* Full UK driving licence

**Desirable**

* Experience of using health IT systems, including the use of virtual and digital technology.
* If CCT is in a non-forensic psychiatry specialty, relevant experience working with forensic patients.
* Experience of working in secure settings e.g. low or medium secure unit, other secure hospital service, prison.
* Comprehensive experience of the practical use of mental health legislation, including management of restricted patients.
* Evidence of training in and practical application of common risk assessment tools.
* Research experience, which may include publications in the medical literature and/or presentations at Royal College or similar events.
* Teaching experience at undergraduate or postgraduate level, and / or evidence of teaching qualifications.
* Evidence of involvement in Quality Improvement activity, audit or service development.
* Experience or training in a relevant therapeutic modality.

**Section 3:**

**Regulatory Body: General Medical Council & General Dental Council:** In the UK, the General Medical Council (GMC) and the General Dental Council (GDC) are the public bodies that maintain the official register of medical and dental practitioners within the United Kingdom. Their chief responsibility is to “protect, promote and maintain the health and safety of the public” by controlling entry to the register, and suspending or removing members when necessary. It also sets the standards for medical schools in the UK.

To practice medicine and dentistry in Scotland, you must have a valid GMC Registration with a Licence to Practice or a GDC Registration. To find out more about the main types of registration which allow doctors to work in different posts. Please click here **https://careers.nhs.scot/careers/find-your-career/international-recruitment/regulatory-bodies**

For medical consultant posts the post holder on commencement of the post must have full registration with the General Medical Council (GMC a licence to practice and be eligible for inclusion in the GMC Specialist Register. Those applicants trained in the UK should have evidence of higher specialist training leading to Certificate of Completion of Training (CCT) or be within 6 months of confirmed entry from the date of interview. Non UK applicants must demonstrate equivalent training.

If you are unsure of your eligibility to join the Specialty Register then find out more at:-

**https://www.gmc-uk.org/registration-and-licensing/the-medical-register/a-guide-to-the-medical-register/specialist-and-gp-application-types**

Additional information for dental appointments

The GDC issues **Full Registration** and **Temporary Registration**.

* Temporary registration can be issued to allow a dentist to practise dentistry only in selected supervised posts for training, teaching or research purposes.  Temporary registrations are granted for 6 months at a time, up to a maximum of 5 years.
* Full registration allows a dentist to practice dentistry in the UK without restriction.

In addition to full registration, dentists can also *choose* to be included on the **Specialist List.**

* The specialist lists are lists of registered dentists who meet certain conditions and are entitled to use a specialist title. They do not *have* to join a specialist list to practise any particular specialty, but they can only use the title 'specialist' if they are on the list. For more information on please visit **https://www.gdc-uk.org/**

***Right to work in the United Kingdom***

*Anyone from outside of the United Kingdom (UK), excluding from the Republic of Ireland will need permission from UK Visas and Immigration (UKVI) to work in the UK and may also need entry clearance before travelling here.  The Home Office (of which UKVI is a part) is responsible for governing the way individuals from outside the UK and Republic of Ireland can work, train or study in the UK.*

*To obtain a visa or entry clearance, you will need to meet certain requirements and demonstrate you have the right the work in the UK via:*

* *the points-based immigration system*
* *the EU settlement scheme*
* *a biometric residence permit*

*A new points-based immigration system was introduced in January 2021 with parts of it in place towards the end of 2020. The system provides a route for both European Union and non-European Union nationals to work, train or study in the UK if they meet the eligibility criteria. It applies to everyone from outside of the UK who wishes to live and work here, apart from people from the Republic of Ireland and European Union nationals who were already in the UK by 31 December 2020. European Union nationals in the UK prior to 31 December 2020 should apply to the EU settlement scheme.*

*If you are an international Doctor/Dentist from outside of the UK and Republic of Ireland, you can apply for, and take up employment in medical and dental posts that may qualify for sponsorship under a skilled worker visa.  A Health and Care Worker visa allows health and care professionals to come to or stay in the UK to do an eligible job with the NHS, an NHS supplier or in adult social care.*

***EU settlement scheme***

*Free movement with the European Union (EU) ended on 31 December 2020 and there are new arrangements for EU citizens.*

*The EU settlement scheme provides EU nationals with a route to residency in the UK. EU nationals who arrived in the UK by 11pm on 31 December 2020 have until 30 June 2021 to apply to the scheme.  If you are an EU, EEA or Swiss citizen and don't already have temporary or permanent leave to remain, you and your family can apply to the EU settlement scheme to continue living in the UK after 30 June 2021. If your application is successful, you will receive either pre-settled status or settled status.*

In addition to the above, all appointments will be made subject to the receipt of satisfactory Pre Employment Checks including: Disclosure Scotland Criminal Records Check / Membership of the Protection of Vulnerable Groups ( PVG) &where applicable evidence of overseas criminal records check, Occupational Health Check, References (all jobs are only offered following receipt of satisfactory references, covering a minimum of a 3 year period), Qualifications, Identity and Right to Work in the UK checks, Fitness to Practice & Revalidation.

**Data Protection Legislation**

The information supplied by your application will only be processed by authorised NHS Greater Glasgow and Clyde personnel involved in relevant stages of the recruitment process. Applications submitted via the online NHS Scotland Application form will be imported into the NHS Greater Glasgow and Clyde recruitment system. The information you provide will be retained by NHS Greater Glasgow and Clyde  and will be used for the purpose of  processing your application and for statistical and audit purposes.  NHS Greater Glasgow and Clyde will process the information for the stated purposes in regards your application for employment. If your application is unsuccessful your information will be retained securely for 12 months from the completion of the recruitment process and then confidentially destroyed.

**Section 5:**

**Consultant Appointment**

**Terms and Conditions**

Terms and Conditions of Service are those determined by the Terms and Conditions of the New Consultant Grade (Scotland) as amended from time to time. For an overview of the terms and conditions visit **http://www.msg.scot.nhs.uk/pay/medical**

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| **TYPE OF CONTRACT** | **Fixed Term** |
| **GRADE AND SALARY** | **Locum Consultant**  The whole-time salary will be a starting salary of:-  £91,474 - £121,548 per annum (pro rata if applicable)  Progression of salary is related to experience.  New Entrants to the NHS will normally commence on the minimum point of the salary scale, (dependent on qualifications and experience). Salary is paid monthly by Bank Credit Transfer. |
| **HOURS OF WORK** | **Full-Time** |
| **SUPERANNUATION** | New entrants to NHS Greater Glasgow and Clyde who are aged sixteen but under seventy five will be enrolled automatically into membership of the NHS Pension Scheme.  Should you choose to "opt out" arrangements can be made to do this via: www.sppa.gov.uk |
| **REMOVAL EXPENSES** | Assistance with removal and associated expenses may be given and would be discussed and agreed prior to appointment. |
| **EXPENSES OF CANDIDATES FOR APPOINTMENT** | Candidates who are requested to attend an interview will be given assistance with appropriate travelling expenses. Re-imbursement shall not normally be made to employees who withdraw their application or refuse an offer of appointment. |
| **SMOKEFREE POLICY** | NHS Greater Glasgow and Clyde operate a No Smoking Policy in all premises and grounds. |
| **DISCLOSURE SCOTLAND** | This post is considered to be in the category of “Regulated Work” and therefore requires a Disclosure Scotland Protection of Vulnerable Groups Scheme (PVG) Membership. |
| **CONFIRMATION OF ELIGIBILITY TO WORK IN THE UK** | NHS Greater Glasgow and Clyde (NHSGGC) has a legal obligation to ensure that it’s employees, both EEA and non EEA nationals are legally entitled to work in the United Kingdom. Before any person can commence employment within NHSGGC they will need to provide documentation to prove that they are eligible to work in the UK. Non EEA nationals will be required to show evidence that either Entry Clearance or Leave to Remain in the UK has been granted for the work which they are applying to do. Where an individual is subject to immigration control under no circumstances will they be allowed to commence until the right to work in the UK has been verified.. You will be required provide appropriate documentation prior to any appointment being made. |
| **REHABILITATION OF OFFENDERS ACT 1974** | The rehabilitation of Offenders act 1974 allows people who have been convicted of certain criminal offences to regard their convictions as “spent” after the lapse of a period of years. However, due to the nature of work for which you are applying this post is exempt from the provisions of Section 4 of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions Orders 1975 and 1986). Therefore, applicants are required to disclose information about convictions which for other purposes are “spent” under the provision of the act in the event of employment, failure to disclose such convictions could result in dismissal or disciplinary action by NHS Greater Glasgow and Clyde. Any information given will be completely confidential. |
| **DISABLED APPLICANTS** | Job Interview Guarantee Scheme  As a Disability Symbol user, we recognise the contribution all individuals can make to the organisation regardless of their abilities. As part of our ongoing commitment to extending employment opportunities, all applicants who are disabled and who meet the minimum criteria expressed in the job description will be guaranteed an interview. A disability or health problems does not preclude full consideration for the job and applications from people with disabilities are welcome. All information will be treated as confidential. You will note on our application form that we ask for relevant information with regard to your disability. This is simply to ensure that we can assist you, if you are called for interview, to have every opportunity to present your application in full. We may call you to discuss your needs in more detail if you are selected for interview. |



**Contd../**

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| **FLEXIBLE WORKING** | NHS Greater Glasgow and Clyde operates flexible staffing arrangements whereby all appointments are to a grade within a department. The duties of an officer may be varied from an initial set of duties to any other set, which are commensurate with the grade of the officer. The enhanced experience resulting from this is considered to be in the best interest of both NHS Greater Glasgow and Clyde and the individual. |
| **EQUAL OPPORTUNITIES** | The postholder will undertake their duties in strict accordance with NHS Greater Glasgow and Clyde’s Equal Opportunities Policy. |
| **NOTICE** | **The employment is subject to 3 months’ notice on either side, subject to appeal against dismissal.** |
| **MEDICAL NEGLIGENCE** | In terms of NHS Circular 1989 (PCS) 32 dealing with Medical Negligence the Health Board does not require you to subscribe to a Medical Defence Organisation. Health Board indemnity will cover only Health Board responsibilities. It may, however, be in your interest to subscribe to a defence organisation in order to ensure you are covered for any work, which does not fall within the scope of the indemnity scheme. |



**Section 6:**

**Making your Application**

From the 3rd of June 2019 candidate applications for Medical and Dental posts within NHS Greater Glasgow and Clyde (NHSGGC) will only be accepted via the completion of an online application form. NHSGGC utilise a third party recruitment system called JobTrain and when you complete and submit the online application form your submitted application will be imported into JobTrain and any emails will be sent via the JobTrain Recruitment System.

If this is the first time you have applied for an NHSGGC vacancy via our eRecruitment system (JobTrain), you will be asked to create an account. You can do this via an email address or social media account. Please make sure the email address submitted is correct as this will be our primary method of contact during each stage of the recruitment process. You will receive emails from our eRecruitment system throughout the process, you can reply to these and they will be received by our Medical Recruitment team member managing the vacancy. Please ensure you check the email account (including junk/spam boxes) from which you apply regularly as we will use this to contact you regarding your application.

NHS Scotland does not accept CV’s in addition to/instead of a completed application form. Your CV will not be provided to the interview panel for shortlisting.

Please remember when using the online application system you will time-out after 30 minutes of inactivity. Please regularly save your application.

NHS GGC is unable to accept written applications; all applications must be submitted via eRecruitment system, JobTrain. Please visit **https://apply.jobs.scot.nhs.uk**

**Contact Us**

For any additional information about this post, guidance in completing your application or if you have any personal requirements that will enable you to participate in our recruitment process please contact a member of our NHS Greater Glasgow and Clyde’s Medical and Dental Recruitment team via:

Tel: +44 (0)141 278 2700 and select Option 1

Email: nhsggc.recruitment@nhs.scot

Thank you for your interest in NHS Greater Glasgow and Clyde, we look forward to receiving your application.

**Section 7:**

**About NHS Greater Glasgow and Clyde**

NHS Greater Glasgow and Clyde is the largest health board and provider of healthcare in Scotland and one of the largest in the UK. Responsible for the provision and management of the whole range of health services in this area including hospitals and General Practice, NHS Greater Glasgow and Clyde works alongside partnership organisations including local authorities and the voluntary sector.

It serves a population of 1.15 million covering 6 local authority areas which include the city of Glasgow as well as incorporating both urban and rural areas. With a total budget of £3.2 billion and a workforce of around 39,369 staff, NHS Greater Glasgow and Clyde delivers local, regional and national services including acute hospital, primary, mental health and community services.

## Capital Building Modernisation Programme

A major capital building programme of over £1 billion to modernise Glasgow’s acute hospitals has already seen the delivery of the new West of Scotland Cancer Centre, two Ambulatory Care Hospitals at Stobhill and the Victoria as well as a new Laboratory Facility providing Biochemistry, Haematology, Pathology, Genetics and citywide mortuary services based on the South Glasgow Hospitals Campus which was opened in 2012.

**NHS Greater Glasgow and Clyde, Acute Services Division**

NHS Greater Glasgow and Clyde’s Acute Services are delivered currently from three Sectors covering North Glasgow, South Glasgow and Clyde and three Directorates with cross site responsibilities covering Women and Children’s Services, Regional Services and Diagnostics.

The dimensions of the Directorates/Sectors are around:

|  |  |  |
| --- | --- | --- |
| **Sector/Directorate** | **Budget (£m)** | **Staff numbers** |
| South | £353m | 5,116 |
| Regional | £273m | 3,486 |
| North | £193m | 3,397 |
| W&C | £193m | 2,961 |
| Diagnostics | £187m | 2,765 |
| Clyde | £177m | 3,019 |
| Acute corporate | £24m | 49 |
| **TOTAL** | **£1400M** | **20,793** |

NHS Greater Glasgow and Clyde has the largest group of adult acute hospitals in Scotland offering many opportunities to ensure job satisfaction and career development. We provide a wide range of services from community-based care through to the full range of general and specialist hospital services. Close links are enjoyed with all universities in Glasgow and Clyde and our staff makes a significant contribution to both undergraduate and postgraduate teaching across the multidisciplinary spectrum.

In Glasgow north of the river Clyde, there are Glasgow Royal Infirmary, Stobhill Ambulatory Care Hospital, Gartnavel General Hospital (including the Beatson West of Scotland Cancer Centre) and Glasgow Dental Hospital & School. In Glasgow south of the river, there are the Queen Elizabeth University Hospital, the Royal Hospital for Children, the Victoria Hospital Ambulatory Care Hospital and West Glasgow Ambulatory Care Hospital. And within the Clyde area are the Royal Alexandra Hospital in Paisley, Inverclyde Royal Hospital in Greenock and the Vale of Leven District General Hospital in Alexandria.

## Queen Elizabeth University Hospital and Royal Hospital for Children

In 2015, the new Queen Elizabeth University Hospital (QEUH) opened at the old Southern General Hospital site. This is a flagship Scottish Government project and sees the amalgamation of services from the Victoria Infirmary, the Southern General Hospital, and the Western Infirmary.

The new hospital has 1109 patient rooms, a 20 bed Intensive Care Unit and a 39 bed High Dependency Unit. In addition, the new Glasgow paediatric hospital the Royal Hospital for Children is co-located on site and this facility works closely with the recently opened Maternity Hospital.

The Queen Elizabeth Teaching and Learning Centre developed jointly by NHS Greater Glasgow and Clyde and The University of Glasgow, is an investment of £27 million to provide a training environment for the clinical years of the undergraduate medical degree (MBChB), and postgraduate training facilities for medical staff and a large variety of NHS professionals. Three floors of this purpose built centre are dedicated to teaching and learning and are connected to the main QEUH building by a link bridge. For more information visit **https://www.nhsggc.org.uk/patients-and-visitors/main-hospital-sites/queen-elizabeth-university-hospital-campus/teaching-and-learning-centre/about-the-centre/**

The Queen Elizabeth University Hospital is not only the largest hospital campus in Glasgow but one of the most modern and cutting edge locations for medical care in Scotland. The QEUH is expected to be designated a Major Trauma Centre by 2020.

The Royal Hospital for Children (RHC) provides paediatric care for children up to the age of 16. This facility if conjoined with the QEUH.

The Institute of Neurological Sciences (INS). This provides Neurosurgical and Oral Maxillofacial Services, and is on the same campus as the QEUH connected by a link corridor.

Further information is available at **https://www.nhsggc.org.uk/patients-and-visitors/main-hospital-sites/queen-elizabeth-university-hospital-campus/queen-elizabeth-university-hospital-glasgow/queen-elizabeth-university-hospital/**

## Education and Research

In total there are 35 hospitals of different types including 6 teaching hospital sites with additional teaching and research facilities for Medical, Nursing and Allied Health Professionals across Acute Services, which have responsibility for ensuring effective partnerships with 4 universities and local colleges who play a vital role in the education and training of all our health care professionals :

* University of Glasgow
* Glasgow Caledonian University
* University of Strathclyde
* The University of the West of Scotland

We have 35 hospitals of differing types providing a comprehensive range of Acute Hospital, Maternity, Mental Health and Community Care facilities.

We work with our six Health and Social Care Partnerships covering Glasgow City, Renfrewshire, East Renfrewshire, Inverclyde, East Dunbartonshire and West Dunbartonshire .

In addition we are supported by our Board-wide Corporate service’s directorates including Public Health, Estates and Facilities, e-Health, as well as corporate teams in Finance, Planning and Human Resources and Organisational Development and other specialist services.

We are committed to delivering high quality, innovative health and social care that is person-centred. Our ambition is to be a quality-driven organisation that cares about people -patients, their relatives and carers and our staff and is focussed on achieving a healthier life for all.

NHS Greater Glasgow and Clyde provides services through 6000 beds across:

* 9 acute inpatient sites
* The Beatson West of Scotland Cancer Centre
* 61 health centres and clinics
* 10 Mental Health Inpatient sites
* 6 Mental health long stay rehabilitation sites

Our Acute care is provided across NHS Glasgow and Clyde on a range of main sites click here to find out more **https://www.nhsggc.org.uk/locations/hospitals/**

* Beatson West of Scotland Cancer Centre
* Gartnavel General Hospital
* Glasgow Royal Infirmary
* Inverclyde Royal Hospital
* Lightburn Hospital
* Queen Elizabeth University Hospital
* Royal Hospital for Children
* The Institute of Neurological Sciences
* Princess Royal Maternity Hospital
* Royal Alexandra Hospital
* Vale of Leven Hospital

3 Ambulatory care hospitals are located at:

* New Stobhill Hospital
* New Victoria Hospital
* West Glasgow Ambulatory Care Hospital

Each year we deliver around 170,000 emergency medical and 62,000 emergency surgical episodes and 165,000 day cases. We continue to operate one of the busiest A&E/minor injuries units in the UK with 455,000 attendances. We deliver 400,000 new outpatient attendances.

NHS Greater Glasgow and Clyde is responsible for improving the health of our local population and delivering the healthcare it requires. Our purpose is to provide strategic leadership and direction, and ensure the efficient, effective and accountable governance of the local NHS system.

**NHS Greater Glasgow and Clyde Medical Workforce Plans**

The three Workforce Plans focus on Medical and Dental workforce issues and will form part of an overarching plan which will include other elements of the Acute workforce including Nursing and Midwifery, Allied Health Professionals and all other NHS staff groups. For more information on the **Acute Services Medical Workforce Plan**, **Mental Health Services Medical Workforce Plan** and the **Oral Health (Dentist) Workforce Plan** please visit **https://www.nhsggc.org.uk/working-with-us/hr-connect/workforce-planning-and-analytics/workforce-planning/nhsggc-medical-workforce-plans/**

**Our Culture and Values**

*Jane Grant, Chief Executive, NHS Greater Glasgow and Clyde*

*‘It is key that we are all committed to the core NHS values of: Care and Compassion – Dignity and Respect – Openness, Honesty, Responsibility, Quality and Teamwork – and we use these values to guide us in all that we do.*

*NHS Greater Glasgow and Clyde is a great organisation with a huge pool of terrific talent. We are committed to equality and diversity – to a zero tolerance toward racism, sexism and homophobia. We have access to some of the finest facilities and resources in the country, but it is the values and attitudes we demonstrate as individuals that make the biggest difference to our patients and their families.*

*These key messages are important for new colleagues joining our organisation – but I also believe it is important that we all remind ourselves of the opportunities we have to impact very positively on the lives of thousands of patients and their families no matter what job we do as part of NHS Greater Glasgow and Clyde’.*

**https://www.nhsggc.org.uk/working-with-us/hr-connect/learning-education-and-training/induction-portal-welcome-to-nhs-greater-glasgow-and-clyde/**

For more information about NHS Greater Glasgow and Clyde please visit: **www.nhsggc.org.uk.**

Find out more about NHS Scotland, the biggest employer in the country, providing jobs to people in more than 70 different professions, and its workforce is its greatest asset. **https://www.scotland.org/work/career-opportunities/healthcare**

**Section 8:**

**Living and Working in the Greater Glasgow and Clyde area**

As a place to live, the Greater Glasgow and Clyde area has many attractions.The West of Scotland combines cosmopolitan charm, lush countryside and soothing seaside. Culturally diverse, architecturally stunning and historically rich, this vibrant region is home to innovation, celebration and the largest city in Scotland – Glasgow.

As Scotland’s most populous region, the West of Scotland is home to approximately two million people. In addition to the city of Glasgow, East and West Dunbartonshire, Inverclyde, Ayrshire, North and South Lanarkshire, Renfrewshire and East Renfrewshire make up this captivating and eclectic part of the country.

This is a region of striking contrast. Larger areas like Glasgow are within easy reach of picturesque towns, villages and some of Scotland’s most scenic beaches, captivating wildlife and tranquil countryside.



**Glasgow**



Multicultural, magnificent and brimming with personality, Scotland’s largest city is home to nearly 600,000 people. Discover rich history, stunning architecture and the best shopping in the UK outside London. Glasgow is one of the highest ranking cities in the UK for quality of life. (source: Mercer survey, 2012)

This aptly-named ‘Dear Green Place’ blends the best of urban-living with the splendour of lush gardens and parks. Impressively, the city boasts more green space per square mile than any other UK city. With some of the biggest and brightest businesses Scotland has to offer, in addition to enjoying the scenery, you can explore the many great career opportunities the city offers.

Offering the best of both worlds, Glasgow is close to breathtaking countryside offering up nearby hill walking, sailing, and cycling. Some of the world’s greatest golf courses are all within an hour’s drive of the city. And this bustling city’s arts and culture, nightlife and food are hard to surpass.

Home to over 133,000 students from around the world, this vibrant city has five world-renowned universities and seven colleges.

**Lots to see and do**

No matter what your age or interest, the West has something for you. Be dazzled by Charles Rennie Mackintosh’s iconic architecture in Glasgow or satisfy your appetite with mouth-watering produce at the farmers’ markets in Renfrewshire and Inverclyde.

You also have your choice of impressive year-round events and festivals, attractions or some of the best leisure facilities in the country. And as a UNESCO City of Music, Glasgow offers an impressive range of musical delights.

Experience the award-winning wonder of Kelvingrove Art Gallery and Museum and the awe-inspiring Glasgow Science Centre, or enjoy international musicians, sporting events and more at the city’s last addition, the 12,000 seat SSE Hydro Arena.

This year’s Mercer’s Quality of Living survey sees Glasgow beat the likes of Rome, Prague, and Dubai to be named as one of the best cities in the world to live.

The West loves its sports – evident in its numerous outstanding leisure centres and facilities. Glasgow is one of the world’s top 10 destinations for sports events and in 2014, Glasgow hosted the 20th Commonwealth Games. The newly built Commonwealth Arena and adjoining Sir Chris Hoy Velodrome in the East End of Glasgow hosted badminton and cycling events for the 2014 games.

In Ayrshire you can celebrate the national poet at the Burns and a' that Festival, admire the spectacular scenery at the Ayr Flower show or try your luck at the races at the Scottish Grand National.

**Housing**

Whether you are renting or buying, Glasgow offers a superb selection of housing. Here you’ll have your choice of apartments on the River Clyde, spacious Victorian flats in the West End and family homes in leafy suburbs conveniently located near to schools.

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**Getting around**

The region’s excellent transport links mean you’re connected to the rest of the UK - and the world.

The M8 motorway connects the West with the rest of Scotland, taking just under an hour to drive between the country’s major cities Glasgow and Edinburgh, a well-used commuter’s route.

The bus is an effortless way to get around because it’s inexpensive and widely available across the region – even in remote locations.   Glasgow has the UK’s largest suburban rail network outside London.

An abundance of stations and travel times makes exploring the region by train an easy option. The rail network links both rural areas and cities with the rest of Scotland and the wider UK.

From Ardrossan, Gourock and Wemyss Bay you can also travel by ferry to many of Scotland’s islands, or further afield from one of the cruise ships that dock at Greenock harbour.

Glasgow’s two international airports connect the region with the rest of the UK and beyond. There are approximately 200 flights per day from Glasgow international airport alone, ready to fly you to over 90 destinations like London, Dubai and New York.

The best of the city-living, magnificent countryside and an opportunity to work in some of Scotland’s most exciting industries means this region is a hugely popular place to live, play and work.

**To find more information about living and working in Scotland please visit:**

**https://www.visitscotland.com/**

**https://www.scotland.org/**

**https://www.talentscotland.com/**

**https://moverdb.com/moving-to-glasgow/**