**PERSON SPECIFICATION**

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| **This form must accompany the Job Description to which it refers.** | |
| **Job Title** | Child Health Test Analyst |
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| **Band/Grade** | Band 6 |

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| **ATTRIBUTES** | **ESSENTIAL** | DESIRABLE |
| **Qualifications,**  **Training &**  **Experience** | Educated to degree level or equivalent experience.  Extensive experience within the specialist area of Child Health Administration, including a significant understanding of the day-to-day business and individual tasks.  Sound understanding of the following:   * Childhood & School Vaccination Programmes * Child Health Surveillance & Screening Programmes * Pregnancy & Newborn Screening * The Health Visitor / Family Nurse Pathway * The School Nursing Pathway   Experience of working in a similar business, IT or support environment with knowledge of Health Care systems & data.  Excellent interpersonal, communication and influencing skills.  Experience of training staff.    Use of Microsoft O365, Word, Excel, PowerPoint, Outlook. | Experience of working within software systems development lifecycle ideally on large scale national IT system solutions.  Able to demonstrate relevant experience of testing including:   * Test preparation, Analysis & Design * Test Scripting * Test Execution * Exploratory Testing * Risk Based Testing * Waterfall / Agile methodologies * Incident Management & Reporting   Experience in using the following tools:   * HP Quality Centre * HP QTP * HP LoadRunner * SmarteScript suite   Knowledge of project management principles.  Experience of undertaking User Acceptance Testing.  Familiar with or contributed to writing Standard Operating Procedures (SOPs) |
| Personal Qualities | Excellent written & verbal communication skills, both on a technical and operational level with the ability to present complex information.  Attention to detail and accuracy.  Ability to perform complex analysis of issues arising whilst working with others internally and externally to develop solutions.  Ability to manage a demanding workload and deadlines through good organisational and time management skills.  Able to manage a number of simultaneous tasks with the same level of focus and concentration in order to prioritise and balance conflicting demands of the post.  Ability to contribute to and work well within a team.  Ability to make rational decisions and use initiative. | Ability to create efficient and accurate reports, and manipulate data held within the various business systems.  Methodical and logical approach to work. |
| General | Ability to build effective relationships with all stakeholders  Willingness to travel between sites in support of work responsibilities  Willingness to work offsite at client sites when required. | An appreciation of business processes of NHS customers. |