#### JOB DESCRIPTION

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| JOB IDENTIFICATION |
|  Job Title: Perioperative Nurse/ ODP Band 5Responsible to (insert job title): Senior Charge Nurse/MidwifeDepartment(s): Maternity TheatresDirectorate: Women and Children Operating Division: Ayrshire Maternity Unit, Crosshouse Hospital Job Reference:No of Job Holders 11Last Update (insert date): Jan 2019 |

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| 2. JOB PURPOSE |
| The post holder will have responsibility for the delivery of evidence/research based patient care as a registered practitioner within the multi-disciplinary team providing high quality perioperative patient care.Work flexibly and professionally in order to be responsive to changing clinical scenarios providing care to meet individual patient needs.Contribute to the overall effectiveness of the department supporting the supervision of junior staff, help senior staff in the development of standards and improvement of the service as required within the organisation. |

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| **3. DIMENSIONS** |
|  * The post holder is expected to develop into a competent Perioperative Practitioner within the perioperative roles of an Anaesthetic Assistant, Scrub Practitioner and Recovery Practitioner. In addition to demonstrating/developing skills in the above roles, the post holder will be expected to undertake the role of the Circulating assistant if required to do so.
* Demonstrate up to date knowledge of relevant obstetric/ medical conditions and surgical/invasive procedures.
* Develop and sustain knowledge, professional awareness and clinical skills pertaining to
* all relevant areas of Perioperative Practice

.* They will be responsible for ensuring the theatre stock is maintained. They must ensure that there is enough instrumentation to complete the list.
* Emergency Theatre requires covered 24 / 7 making this a fully rotational remit.
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| 4. ORGANISATIONAL POSITION |
| Head of MidwiferySenior Midwife Intrapartum Services Senior Charge Nurse /Midwife  Theatre Midwive/ Nurse –Band 6  Nurse/ODP – Band 5 – This Post  Theatre Nursing Auxiliaries |

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| 5. ROLE OF DEPARTMENT |
| The Delivery Suite is part of the integrated midwifery service bases at Ayrshire maternity UnitThe Unit consists of:* 8 Bedded Midwifery Unit
* 7 Obstetric Rooms
* 1 Bereavement room
* 2 High-Dependency beds
* 2 Maternity Theatres
* 3 Recovery Beds
* The Unit provides 24 hour care for the intrapartum services (all care with respect to labour and delivery and into immediate Postnatal period) in Ayrshire for 3,800 births per annum,
* The unit is a consultant –led maternity unit (twelve consultant obstetricians in total within the unit) providing a 24-hour epidural and anaesthetic service with full range of invasive and non-invasive monitoring equipment, with two obstetric theatres operating 24 hours a day 7 days a week
* There is a midwifery unit alongside the consultant unit with a lead consultant midwife, which provides total midwifery care for around 1000+ of the total births.
* Care is also provided for women in the ante and postnatal period who have potentially life-threatening conditions and who require specialist skill and expertise.
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| 6. KEY RESULT AREAS |
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| The role of Perioperative Nurse/ODP nurse has two components: Scrub and Circulating Nurse and/or Anaesthetic Nurse. Both of these roles are jobs within their own rights. However, the postholder can perform either role and have duel experience and knowledge.The role of the Anaesthetic Nurse1. Completion of pre-operative check list to verify correct; patient, operation, operative site, informed patient consent, medications, allergies or other medical alerts and documentation to ensure patient safety. Also to maintain effective communications with patients, relatives and other members of the multidisciplinary team to ensure that appropriate information is shared.
2. Responsible for the safe transport of patients from different areas and movement from bed to trolley to theatre table. Ensuring that there is no risk to the patient and their pressure point are supported and temperature maintained.
3. Demonstrate high level of clinical knowledge and skill, with continuous professional development to maintain optimum levels of clinical practice to ensure the provision and maintenance of a safe environment for peri-operative care of clients. This includes the ability to calculate correct drug dosages for each individual patient, making up intravenous drugs, calibration of Anaesthetic machines and patient monitoring equipment.
4. Will supervise and teach junior staff/students that are providing care to patients and act as a source of advice to ensure their educational needs are met and to advance best practice. Participate in staff personal development plans to facilitate ongoing development.
5. Responsible for maintaining patient records within agreed standards, this includes patient care theatre profile, plus input to the theatre computer system
6. To maintain Anaesthetic stock levels, through ordering of stores, ensuring the economic use of all resources. Maintain custody of controlled drugs in accordance with departmental policy.
7. To assist, when required throughout the Labour Suite, in areas such as HDU, support to the Anaesthetist, supporting new mothers.

The Role of the Scrub and Circulating Nurse.1. As the designated Scrub Nurse for an operation the Nurse is The Scrub Nurse is legally, morally and professionally accountable for the safety of the patient by being responsible for all of the sterile equipment, instruments, swabs and needles used, the maintenance of the sterile field within the environment, and ensuring that no harm comes to the patient whilst potentially hazardous equipment is in use the correct operation is performed on the correct patient and the correct area is cleaned and drapes, that the patient does not receive any drug dressing or lotion that they are allergic to. They are also ultimately held responsible for the correct handling and labeling of all specimens taken from that patient.
2. In the absence of the band6/7, take charge of the theatre for the management of the daily responsibilities, including work allocation, deployment and supervision of staff, to ensure smooth running of theatre.
3. To lead and supervise junior staff/students that are providing care to patients and act as a source of advice to ensure their educational needs are met. To undertake teaching of registered and non-registered nursing staff, including basic and post basic students, and participate in the implementation of staff personal development plans to facilitate ongoing development.
4. Responsible for maintaining patient records within agreed standards, including patient theatre profile and the input of data into the computer system (eclipse)
5. To maintain theatre stock levels, through ordering of stores, ensuring the economic use of all resources.
6. To develop the role by using evidence-based practice and continuously improve own knowledge.
7. Participate in clinical audit as required.
8. Participate in continuous professional development.
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| 7a. EQUIPMENT AND MACHINERY |
| Staff Nurse is expected to have knowledge of all equipment used in the area.Equipment used in the job includes:* Needles and syringes: cannulation , IV Giving Sets Syringe Drivers and Infusion Devices: For the administration of drugs and intravenous fluids
* Adult electronic blood-pressure monitors; Pulse oximeters; Central Blood Pressure monitors: For monitoring the clinical well-being of the mother
* Surgical Instruments for Undertaking : Caesarean Section ,Laparoscopy: Forceps Delivery ,Vacuum extractors for delivery of the baby in a complicated delivery
* Suction Apparatus for use with mother and baby under direction
* Anaesthetic Machine, tubes, masks, nerve stimulator and gas supplies to enable the anaesthetised patient to be monitored and anaesthetised during an operation.
* Laparoscopic equipment including instruments and television monitors and camera required for key-hole surgery
* Bear –Hugger and blood-warmer to maintain patients temperature
* Defibrillator if patient requires cardio-version
* Operating table and accessories to ensure patient safety and comfort
* Glucometer which measures blood sugar levels, and Haemacue
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| **7b. SYSTEMS** |
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| The post holder is responsible for* Maintaining patient ‘s written medical and Nursing records as per Nursing and Midwifery Council and Hospital Division Policies and Standards which may be used in the investigation of a complaint or claim which may be used in a Court of Law
* Should be able to access and work with the Athena site, emails and Eclipse site.
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| 8. ASSIGNMENT AND REVIEW OF WORK |
| The Nurse will be responsible to the Theatre Charge Midwife/Labour suite co ordinator for clinical guidance and professional management, work review and formal appraisal of performance.Workload will be assigned by the Charge Midwife or Deputy however the Nurse will have responsibility for managing defined workload within professional guidelines.The Nurse will delegate/allocate work to the team in the absence of senior staff. |

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| **9. DECISIONS AND JUDGEMENTS** |
| Assessment of patient condition to establish any change.Analysis of patient condition and subsequent planning of care.In the absence of the band6/7 allocation/ delegation of work and deployment of staff to the level of their capability. |

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| 10. MOST CHALLENGING/DIFFICULT PARTS OF THE JOB |
| Achieving a balance between the demands of direct patient care within existing resources.In the absence of the band6/7 provide cover to ensure the effective operation of the theatre.Maintaining up-to-date clinical skills and knowledge.Learning new instrumentation.Ensuring patient safety at all times.Learning to operate and maintain vast array of equipmentKeeping up to date with new products - continually.Working in an environment with artificial light for prolonged periods. |

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| **11. COMMUNICATIONS AND RELATIONSHIPS** |
| **Interna**l:The post holder will be expected to communicate and liase with patients, their relatives and the multidisciplinary team involved in the provision of care.Junior nursing staff - patient care allocation of work, workload issues.Other relevant departments within the Division e.g., Estates, Supplies, Human Resources, Fire Officer, Infection Control.Staff Organisations.**External:**Reception, Ward staff - regarding handing over of patient. |

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| **12. PHYSICAL, MENTAL, EMOTIONAL AND ENVIRONMENTAL DEMANDS OF THE JOB** |
| **Physical Skills:**Administer intra-muscular injections, syringe pumps and infusions.- dailyInsertion of urinary catheters.- occasionallyRemoval of sutures and clips - occasionally.**Physical Demands:**Patient movement (conscious and unconscious) with the use of a patslide - several times per dayPush Trolley's, patient bed's with attachments.Moving many types of equipment - several times per day.Standing/walking for the majority of shift.Extended periods of work during On-Call.**Mental Demands:**Concentration required when checking documents/patient notes and calculating drug dosages, whilst subject to frequent interruptions from team members. Concentration required throughout day to preserve sterile field, maintain patient/staff safety. Concentration required throughout length of operating list if scrubbed.**Emotional Demands:** Communicating with distressed/anxious/worried patients/relatives.Caring for the seriously injured/shocked patients.**Working Conditions:** Exposure to body fluids, mostly blood during each operation. Exposure to all other body fluids, such as, urine, faeces, bile, gastric contents, saliva several times each shift.Occasional exposure to verbal aggression. |

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| 13. KNOWLEDGE, TRAINING AND EXPERIENCE REQUIRED TO DO THE JOB |
| * First Level Registered Nurse / Registered Operating Department Practitioner
* Basic I.T. skills.
* Evidence of team working skills with ability to work using own initiative.
* Effective listening skills and interpersonal skills
* Time management skills
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**Person Specification**

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| Qualifications & Training – Essential Criteria |
| Registered Nurse - NMC Register UK Registered Operating Department Practitioner - HCPC Register |
| **Qualifications & Training – Desirable Criteria** |
| Peri-Operative QualificationRecovery competencies or equivalent.NES Anaesthetic competencies or equivalent. |
| **Experience – Essential Criteria** |
| Experience of working in theatres |
| **Experience – Desirable Criteria** |
| Relevant experience in specialty  |
| **Knowledge – Essential Criteria** |
| Has nursing knowledge and aware of perioperative care |
| **Knowledge – Desirable Criteria** |
| Knowledge of speciality  |
| **Competencies & Skills – Essential Criteria** |
| Aware of what is involved in working within theatres as a perioperative nurse |
| **Competencies & Skills – Desirable Criteria** |
| Experience in scrubbing/ anaesthetics within theatres |
| Personal Characteristics and Other – Essential Criteria |
| Team orientated, good communication, punctual and diplomatic |
| **Personal Characteristics and Other – Desirable Criteria** |
| Aware of self stress coping mechanisms. |