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| National Services Division |  | SC_2colSC_2col |

**JOB DESCRIPTION**

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| **1. JOB DETAILS** |  |
| Job Holder |  |
| Job Title | Network Scientific Manager for Scottish Clinical Biochemistry Network (SCBN). |
| Immediate Senior Officer | Medical Director, Procurement, Commissioning and Facilities  |
| Location | Will depend on location of main post of person appointed |

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| 1. **JOB PURPOSE**

 To provide leadership, expertise and direction to the Scottish Clinical Biochemistry Network (SCBN) to enable and support the delivery of the networks objectives and ensure that SCBN is kept abreast of developments and is responsive to changes within the field. |

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| 1. **DIMENSIONS**

National Networks are commissioned by National Services Division (NSD) on behalf of NHS Boards and Scottish Government Health and Social Care Directorates (SGHSCD) to lead and drive improvement in access and quality of care for a defined group of patients. They extend to all NHS Scotland local/regional/national planning and service delivery structures. They are structured, organised and resourced to bring together multidisciplinary teams to work with stakeholders to ensure that patients and their families have equal access to the highest standards of care, regardless where they live in Scotland and that specialist care is delivered as close to the patients home as possible. The Scientific Manager works as part of a dedicated Network Team within the National Specialist and Screening Division of NSS, and with a Network Lead Clinician (0.1WTE sessional appointment) and Network stakeholders to plan and deliver a programme of work to standards and timescales specified within a Service Agreement. Core Network Objectives: 1. Design and ongoing development of an effective Network structure that is organised, resourced and governed to meet requirements in relation to SGHSCD Guidance on MCNs ( currently CEL (2012) 29 ) (Annex and national commissioning performance management and reporting arrangements;). See Annex C.
2. Support the design and delivery of services that are evidence based and aligned with current strategic, and local and regional NHS planning and service priorities.
3. Effective Stakeholder Communication and Engagement through design and delivery of a written strategy that ensures stakeholders from Health, Social Care, Education, the Third Sector and Service User are involved in the Network and explicitly in the design and delivery of service models and improvements.
4. Improved capability and capacity in care through design and delivery of a written education strategy that reflects and meets stakeholder needs.
5. Effective systems and processes to facilitate and provide evidence of continuous improvement in the quality of care (CQI).
6. Generate better value for money in how services are delivered.

The post is a sessional commitment of two programmed activities (PA) to reflect the Network requirements. The post is offered on a secondment basis. |

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| **4. KEY RESULT AREAS****Effective Leadership in:*** keeping the Lead Clinician and Programme Manager abreast of any developments, which will enable SCBN to be able to respond to new and future developments.
* analysing highly complex data for SCBN.
* informing benchmarking models
* inputting to interpret and assess government policy to facilitate appropriate national planning of services in conjunction with the Clinical Lead and the Programme Manager on behalf of the network
* promoting innovation and development of new ways of working to enhance service delivery
* contributing to develop national policies and procedures on behalf of the network
* Analysing national and international research papers that will contribute to driving improvements in this field.
* Contributing to the development and write highly complex national planning documents.

**GOVERNANCE*** Enabling the development, implementation and review of systematic quality improvement within an agreed quality framework leading to the delivery of a safe, effective, person centred service.
* Ensuring that all potential governance issues are raised timeously with the Network.
* Ensuring that SCBN contributes and meets NSD performance management requirements.

**PLANNING** * Working across traditional organisational and professional boundaries, working collaboratively with all relevant parties to achieve key clinical biochemistry plans/objectives to drive forward service improvement.
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| 1. **ASSIGNMENT AND REVIEW OF WORK**

The post holder will be responsible for leading and delivering discreet elements of the SCBN work plan as agreed by the core team. Progress will be monitored through NSD performance management and reporting systems.The post holder will be accountable for their work for the Network to the Medical Director. The post holder must determine their own professional accountability according to the hierarchy of prescribed connections as set out by their professional regulator. Appraisal and personal development plans must be completed by the post holders responsible organisation. Evidence of the Scientific Manager role being included in the postholder’s annual professional appraisal and personal development plans will be required annually for the duration of the post. |

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| **7. COMMUNICATIONS AND WORKING RELATIONSHIPS**The post holder will develop effective professional working relationships with NSD, Network colleagues and a wide range of clinical and other colleagues across NHS Boards and other organisations and external individuals, groups and bodies. Methods of communication will include face to face meetings, telephone and email contact as well as formal reporting to NSD in keeping with requirements set out in the service level agreement.  |

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| **8. MOST CHALLENGING PART OF THE JOB** The most challenging parts of the job will be to:* Balance work priorities against network commitments.
* Provide leadership and guidance across traditional professional and geographical boundaries.
* Ensure SCBN scientific objectives and priorities are effectively aligned with regional and local service delivery priorities and NHS Scotland policy and direction.
* Manage workload effectively, especially when there are competing service delivery commitments.
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| **9. QUALIFICATIONS AND/OR EXPERIENCE SPECIFIED FOR THE POST**The post holder will:* Be a clinical biochemist with Post Graduate education at Masters level or equivalent with extensive post masters experience and preferably be working towards doctorate level
* Registered with the Health and Care Professions Council
* Be practising at career level 8 or equivalent
* Have experience of negotiating and presenting at executive board/government level, clinical networking and project management skills;
* Have experience of leading, planning and achieving major change projects in a complex, multi-faceted working environment;
* Provide evidence of working collaboratively with multi-disciplinary groups to deliver agreed objectives;
* Have the ability to lead others, think strategically and communicate vision effectively;
* Have experience of working with senior management in developing strategy;
* Have a proven track record of team working and delivering on key pieces of work;
* Have experience in audit, research and training;
* Have evidence of relevant Continuing Professional Development;
* Have flexibility and enthusiasm for working in an open and transparent manner.
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