

**WELCOME TO**

**NHS GREATER GLASGOW AND CLYDE**

**CANDIDATE INFORMATION PACK**

**Title: Locum Consultant in Paediatric Anaesthetics**

**Location: Royal Hospital for Children**

**Job Reference: 173871**

**Closing Date: 28th December 2023**



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**Please visit** **https://apply.jobs.scot.nhs.uk** **for further details on how to apply**

**Search for the job reference number quoted above.**

**Please note all applications should be made via our e Recruitment system (Job Train)Section 1: Summary Information Relating to this Post**

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| **Additional Arrangements for Applicants: Informal enquiries and details of arrangements to visit the department regarding this post will be welcome by:**Dr Dannie Seddon, Consultant Paediatric Anaesthetist. Email: dannielle.seddon@ggc.scot.nhs.uk T: 0141 452 4316Ms. Danielle Ward, Paediatric Anaesthesia Administrator. Email Danielle.Ward@ggc.scot.nhs.uk T:0141 452 4316 |

NHS Greater Glasgow and Clyde encourages applications from all sections of the community. We promote a culture of inclusion across the organisation and are proud of the diverse workforce we have.

*NHS Greater Glasgow and Clyde encourages applications from all sections of the community. We promote a culture of inclusion across the organisation and are proud of the diverse workforce we have. Applications from UK, EU and non-EU candidates will be welcomed.*

***Right to work in the United Kingdom***

*Anyone from outside of the United Kingdom (UK), excluding from the Republic of Ireland will need permission from**UK Visas and Immigration**(UKVI) to work in the UK and may also need entry clearance before travelling here.  The Home Office (of which UKVI is a part) is responsible for governing the way individuals from outside the UK and Republic of Ireland can work, train or study in the UK.*

*To obtain a visa or entry clearance, you will need to meet certain requirements and demonstrate you have the right the work in the UK via:*

         *the points-based immigration system*

         *the EU settlement scheme*

         *a biometric residence permit*

*A new**points-based immigration system**was introduced in January 2021 with parts of it in place towards the end of 2020. The system provides a route for both European Union and non-European Union nationals to work, train or study in the UK if they meet the eligibility criteria. It applies to everyone from outside of the UK who wishes to live and work here, apart from people from the Republic of Ireland and European Union nationals who were already in the UK by 31 December 2020. European Union nationals in the UK prior to 31 December 2020 should apply to the**EU settlement scheme**.*

*If you are an international Doctor/Dentist from outside of the UK and Republic of Ireland, you can apply for, and take up employment in medical and dental posts that may qualify for sponsorship under a*[*skilled worker visa*](#skilled-workers)*.  A**Health and Care Worker visa**allows health and care professionals to come to or stay in the UK to do an eligible job with the NHS, an NHS supplier or in adult social care.*

***EU settlement scheme***

*Free movement with the European Union (EU) ended on 31 December 2020 and there are new arrangements for EU citizens.*

*The EU settlement scheme provides EU nationals with a route to residency in the UK. EU nationals who arrived in the UK by 11pm on 31 December 2020 have until 30 June 2021 to apply to the**scheme**.  If you are an EU, EEA or Swiss citizen and don't already have temporary or permanent leave to remain, you and your family can apply to the**EU settlement scheme**to continue living in the UK after 30 June 2021. If your application is successful, you will receive either pre-settled status or settled status.*

*EU, EEA or Swiss nationals are strongly encouraged to join the**EU Settlement Scheme**prior to 30th June 2021.  As part of the recruitment process, you will be required to produce proof of your EU Settlement status from 1st July 2021 to demonstrate your Right to Work in the United Kingdom.*

*Existing employees may be asked to provide evidence of their EU Settlement Status from 1st July 2021.*

*Further information:* https://www.gov.uk/settled-status-eu-citizens-families.

**For further information regarding NHS Greater Glasgow and Clyde and its hospitals, please visit our website** **www.nhs.ggc.org.uk**

**Section 2:**

**Children’s Services across NHS Greater Glasgow and Clyde**

The majority of acute children’s services in NHS Greater Glasgow and Clyde are provided from the Royal Hospital for Children (RHC) based on the South Glasgow Hospitals campus with the Queen Elizabeth University Hospital (including Maternity services) in Govan. Neonatal intensive care is provided at the Southern General Maternity Hospital, Princess Royal Maternity and Royal Alexandria Hospital.

**The Royal Hospital for Children**

RHC is the largest paediatric teaching hospital in Scotland with 256 beds over three floors. It provides care for children resident within the Greater Glasgow area, and acts as a tertiary referral centre for children from the West of Scotland. The hospital also delivers 17 nationally designated services, including paediatric cardiac surgery and interventional cardiology, ECLS, complex airway, nephrology and renal transplantation.

All paediatric medical and surgical subspecialties are provided, including general medical paediatrics, respiratory, endocrinology, gastroenterology and nutrition, haemato-oncology (bone marrow transplant service), neurology, neurosurgery, cranio-facial and maxillofacial surgery, dental surgery, nephrology, cardiology and cardio-thoracic surgery, immunology and infectious disease, dermatology, rheumatology, metabolic medicine, audiology, ophthalmology, ENT surgery, orthopaedic surgery, general paediatric and neonatal surgery, plastic surgery, paediatric urology and renal transplant surgery.

There are nine operating theatres and two interventional theatres with mono and biplanar screening. Four of these theatres are fully integrated for minimally invasive work, a number have laminar flow air hoods for ultra clean surgery, and the neurosurgical theatre is equipped for stereotactic surgery. Adjacent to the theatre complex are the day surgery and 23-hour units with a base for the Pre-assessment Team.

The 22 bed Critical Care Unit is adjacent to the operating theatres. A link bridge provides access to the Neonatal ICU in the maternity hospital.

The Paediatric Radiology department has a full suite of state-of-the-art scanners and a nuclear medicine department. There are also Cardiac & Respiratory Physiology departments on site. There is a large outpatient department and a Medical Day Care unit. The Emergency Department, with a workload of more than 65,000 patients per year, is adjacent to the Medical Assessment Unit and to the adult hospital’s Emergency Department.

A Greater Glasgow Child Protection Unit has been developed on site. There is also a Paediatric and Family Psychiatry service at the RHC.

Laboratory services to the RHC are provided from the South Glasgow University Hospitals campus Laboratory Building.

**National Service Contracts**

The Royal Hospital for Children hosts a number of national services:

* Paediatric Cardiac Surgery
* Paediatric Interventional Cardiology
* Neonatal Cardiology
* Congenital Diaphragmatic Hernia network
* Extra Corporeal Life Support (ECLS)
* Stem Cell Transplantation
* Cleft Lip/Palate Surgery
* Complex Airway Management
* Brachial Plexus Surgery
* Chest Wall Surgery
* Intensive Care
* Renal Network
* Renal Transplantation
* In-patient Psychiatry Network
* Scottish Genital Anomaly Network
* Epilepsy Network

**Southern General Maternity**

In 2010 the new neonatal unit opened above the labour ward with projected delivery numbers for the hospital of 5,900 births per year. After the new RHC opened, neonatal services previously provided within the old children’s hospital moved to the maternity hospital’s neonatal unit. There is a link bridge connecting the neonatal unit to the RHC at the same level as the Paediatric Intensive Care Unit and operating theatres. The Ian Donald Fetal Medicine unit is on site, and because of the adjacent RHC, a significant workload for neonatology involves delivery of infants with known congenital anomalies. There is space for 34 intensive care and high dependency cots and 26 special care cots.

**Princess Royal Maternity (PRM)**

The PRM is a large maternity unit, situated about 1 mile east of the centre of Glasgow. It is on the campus of Glasgow Royal Infirmary, which provides services for the population of the East and North of Glasgow. It is a purpose built 120 bed maternity hospital, with a capacity for 6,800 deliveries per annum. There are 10 intensive care cots and 23 special care cots and a newly opened 4 bed transitional care. Facilities in intensive care include the latest means of respiratory support and monitoring. All neonatal intensive care can be provided, except for those infants who require neonatal surgery and/or extra-corporeal life support services (ECMO). A telemedicine link with the Royal Hospital for Children has been long established allowing live consultation and the transmission of ultrasound images. The University Chair of Obstetrics and Maternal Medicine is based on site and there is an active research philosophy in the unit.

**Management Structures**

Greater Glasgow and Clyde NHS Board has a single operating division for all acute services. The diagram below highlights the local management structure underpinning successful service delivery.

Reports to Chief Executive of the overall NHS Board)

Chief Operating Officer Acute Division

Directors (Adult Services): 6

Director Women and Children’s Directorate

Functional Heads -

Chief of Medicine,

Chief Nurse

Chief of Midwifery

General Manager – Obstetrics and Gynaecology

General Manager – Hospital Paediatrics & Neonatology

Clinical Directors: 6

Clinical Services Managers: 2

Medical

Lead / Link Clinicians across Medicine, Surgery, Anaesthesia and Neonatology

Lead Nurses: 4

Anaesthesia, Critical Care, Surgery & Neonatology

Business and Planning Support

*Key Stakeholders:*

Jane Grant Chief Executive; Greater Glasgow and Clyde NHS Board

Jamie Redfern Director, Women and Children’s Directorate

Alan Mathers Chief of Medicine, Women and Children’s Directorate

Melanie Hutton General Manager, Hospital Paediatrics and Neonatology

Karina Correria Clinical Services Manager

Neil Spenceley Clinical Director, Anaesthesia and Critical Care

Dannie Seddon Clinical Lead, Anaesthesia

Emer Campbell Clinical Director, Surgery

Colin Peters Clinical Director, Neonatology

Mark Davidson Clinical Director, Cardiac Services

**Anaesthesia, Surgery, Critical Care and Neonatology Services**

Anaesthesia, critical care and surgical services are key components of integrated hospital paediatric and neonatology services within the Women and Children’s Directorate (of the Acute Operating Division, NHS Greater Glasgow and Clyde). The Clinical Director for Anaesthesia and Critical Care is Dr Neil Spenceley. Miss Emer Campbell is Clinical Director for Surgical Services, Dr Colin Peters is Clinical Director for Neonatology and Dr Mark Davidson is Clinical Director for Cardiac Services. These roles are supported by lead/link clinicians from specialist areas. Dr Dannie Seddon is clinical lead for Anaesthesia. This structure of clinical leadership is mirrored within medical services.

**The Anaesthetic Department**

The department is situated on the second floor of the Children’s Hospital, close to the operating theatres, providing shared offices and computer facilities for all Consultants, office space for the departmental PA, and a trainee workstation/staff base room with data projection. The Acute Pain Team is also based in the Anaesthetic Department. Seminar room space is shared throughout the entire hospital campus.

Each year we deliver around 14,000 anaesthetics, covering all the major sub-specialties of paediatric anaesthesia. These include anaesthesia for General and Neonatal surgery, ENT and Major Airway surgery, Cardiac, Thoracic, Orthopaedic, Trauma, Dental, Craniofacial and Plastic Surgery (including Cleft Lip and Palate), Neurosurgery, Oncology, Urology and Renal Transplantation, Gastroenterology, Diagnostic Imaging and Interventional Radiology, Diagnostic and Interventional Cardiology, Regional Anaesthesia, and Acute and Chronic Pain Management. We also provide anaesthesia for children requiring Radiotherapy at the Beatson Oncology Centre in the north west of the city.

There are 26 consultants in the Anaesthetic Department. Five additional consultants have part-time commitments to the Department providing anaesthesia for elective surgical lists. Sixteen consultant anaesthetists have sessions in the Emergency theatre and provide on call for general emergencies. Six consultant anaesthetists currently provide anaesthesia for elective and emergency cardiac surgery and for some elective and all emergency cardiology procedures. The cardiac surgical programme carries out approximately 300 cases annually and covers all surgical procedures except transplantation. There is a lead anaesthetist for pre-assessment and two consultants have a sessional commitment to the service.

Trainees on the West of Scotland Anaesthesia Rotations attend the Department for 2-3 month periods at junior and senior level. In addition, there is a one year advanced training post in Paediatric Anaesthesia. We also have up to five post-CCT Clinical Fellows who are appointed annually.

**Theatre Complex**

Situated on the first floor, the theatre complex provides state-of-the-art facilities. There are nine theatres and two interventional theatres. Adjacent is part of the diagnostic imaging department with access to CT and MRI scanners and nuclear medicine, all with capability for delivering general anaesthesia. Purpose-built Day Surgery and 23-hour units are situated at one end of the theatre complex.

**Pain Services**

The Anaesthetic Department runs a long-established Acute Pain Service co-ordinated by three Nurse Specialists in Pain Management (Ms Kay Reilly, Ms Margaret Canning and Ms Kareen Love) and Lead Clinician for Acute Pain, Dr Alana Kirkwood.

The Department also provides one of the few multidisciplinary chronic pain management and symptom control programmes for children within the UK.

**Anaesthetic Department Staff, RHC**

**Consultant General Anaesthetists**

Dr Graham Bell

Dr Phil Bolton

Dr Shane Campbell

Dr Jocelyn Erskine

Dr Lyndsey Forbes RCoA college tutor

Dr Sarah Hivey Major Incident Lead

Dr Rhys Jones Pre-assessment Lead

Dr Alana Kirkwood

Dr Zuzana Kusnirikova

Dr Susan McIlveney

Dr Lesley McKee Coordinator for Incident Reporting

Dr Monique McLeod Chair of the Anaesthetic Advisory Group

Dr Dannie Seddon

Dr Neal Willis Airway Lead, Audit Coordinator

Dr Kate Zealley

Dr Simon Young

**Consultant General Anaesthetists with interest in Chronic Pain**

Dr Ross Fairgrieve Theatre schedule coordinator

Dr Tony Moores Equipment Lead

Dr Ewan Wallace

**Consultant Cardiac Anaesthetists**

Dr Anne Goldie

Dr Adele King

Dr Judith McEwen Cardiac Link

Dr Aarti Shah Deputy College Tutor

Dr Alyson Walker

Dr Stef Leone

Dr Graeme Foggo

**Consultants with Sessional Commitment to RHC**

Dr Tom Pettigrew

Dr Sarah Smith

Rotating consultants from Forth Valley Royal Hospital and Wishaw General Hospital

**Administrative support**

Ms Danielle Ward

**Section 3:**

**Information on the Consultant Post in Paediatric Anaesthesia**

The post is for a Locum Consultant in Paediatric Anaesthesia. All applicants must be eligible for full GMC registration. Applicants should have undertaken at least 12 months training in Paediatric Anaesthesia. Training should include significant experience in paediatric cardiac anaesthesia. Additional experience in PICU and formal qualification as a provider for paediatric resuscitation (APLS / PALS / EPLS) are essential.

On a 10 PA contract (9 DCC, 1 SPA), the successful candidate will provide cover for elective paediatric theatres as well as a 1:10 on call commitment with prospective cover.

An interim Job Plan will be agreed between the appointee and the Clinical Director for Anaesthesia & Critical Care (or representative) on behalf of the Chief of Medicine for the Women and Children’s Directorate prior to commencement. The locum consultant will work flexibly Monday to Friday providing cover to elective and emergency theatres including cardiac and cardiology, and the duty consultant role.

1 PA per week will be provided within the job plan for supporting professional activities.

**Duties of the Post Holder**

To provide anaesthesia for children having treatment at the RHC and occasionally on other sites (including the Beatson Oncology Centre), if agreed with the Lead Clinician for Anaesthesia / Clinical Director for Anaesthesia and Critical Care.

Alteration in work patterns may occur with further expansion in workload and Consultant numbers.

In the event of cancellation of a scheduled clinical activity, the post-holder would be expected to undertake other clinical duties or additional Supporting Professional Activities on site during that time.

The Consultant has a continuing responsibility for the care of patients in his / her charge, and for the proper functioning of his / her Department.

The Consultant will be expected to supervise and teach trainees whilst working in theatre.

The Consultant will undertake any administrative duties associated with the care of his / her patients and the running of his / her Department.

The Department currently holds a monthly business and CPD meeting over half a day for which elective work is cancelled. Consultants are expected to attend this meeting regardless of whether or not they would have normally undertaken clinical work at that time, unless they have approved leave. Maintenance of CPD is essential.

The Consultant would be expected to participate fully in Appraisal, Risk Management, Audit, Critical Incident Reporting, and other Clinical Governance Activities.

Within the Women and Children’s Directorate the following is a list of useful contacts:

Mr Jamie Redfern, Director, Women and Children’s Services, RHC: 0141 451 6496

Dr Alan Mathers, Chief of Medicine, RHC: 0141 451 6518

Dr Neil Spenceley, Clinical Director, Anaesthesia & Critical Care

Dr Anne Goldie, Clinical Lead, Anaesthesia: 0141 452 4316

Ms Emer Campbell, Clinical Director, Surgery: 0141 451 6592

Mrs Melanie Hutton, General Manager, Hospital Paediatrics and Neonatology, Women and Children’s Directorate, RHC: 0141 451 6496

Ms Danielle Ward, Department Secretary: 0141 452 4316

Mrs Katie McEwan, Clinical Services Manager, RHC: 0141 451 6510

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| FACTOR | ESSENTIAL | DESIRABLE |
| EXPERIENCE | Registerable medical degree e.g. M.B. Ch.B. FRCA or equivalent12 months experience in paediatric anaesthesia at Specialist Registrar or post-CCT or equivalent grade Training and competence to manage independently, infants (including those born preterm) having specialist surgery Neuro-anaesthesia experience as part of trainingExperience supervising doctors in training | Greater than 12 months experience in paediatric anaesthesia |
| QUALIFICATIONSTRAININGAUDITRESEARCHPUBLICATIONS / PRESENTATIONSOTHER | Registerable medical degree e.g. M.B. Ch.B. Fellowship of the Royal College of Anaesthetists (FRCA) (or equivalent)Recognised qualification as a provider of paediatric resuscitation (e.g. APLS, EPLS, PALS or equivalent)12 months experience in paediatric anaesthesiaEvidence of participation in audit activities | Higher degree or other medical(e.g. MRCP, MRCPCH) or relevant professional (e.g. Post Graduate Certificate of Medical Education, Masters in Business Administration) qualification Recognised qualification as instructor in paediatric resuscitation (e.g. APLS, EPLS, PALS or equivalent)3 months experience in PICUEvidence of interest in research and academic activitiesPresentations of audit or research at national / international meetings or within peer reviewed journalsPostgraduate distinctions, prizes, awards or grants |

**Section 4:**

**Closing Date: 28th December 2023**

**Regulatory Body: General Medical Council & General Dental Council:** In the UK, the General Medical Council (GMC) and the General Dental Council (GDC) are the public bodies that maintain the official register of medical and dental practitioners within the United Kingdom. Their chief responsibility is to “protect, promote and maintain the health and safety of the public” by controlling entry to the register, and suspending or removing members when necessary. It also sets the standards for medical schools in the UK.

To practice medicine and dentistry in Scotland, you must have a valid GMC Registration with a Licence to Practice or a GDC Registration. To find out more about the main types of registration which allow doctors to work in different posts. Please click here **https://careers.nhs.scot/careers/find-your-career/international-recruitment/regulatory-bodies**

For medical consultant posts the post holder on commencement of the post must have full registration with the General Medical Council (GMC a licence to practice and be eligible for inclusion in the GMC Specialist Register. Those applicants trained in the UK should have evidence of higher specialist training leading to Certificate of Completion of Training (CCT) or be within 6 months of confirmed entry from the date of interview. Non UK applicants must demonstrate equivalent training.

If you are unsure of your eligibility to join the Specialty Register then find out more at:-

**https://www.gmc-uk.org/registration-and-licensing/the-medical-register/a-guide-to-the-medical-register/specialist-and-gp-application-types**

Additional information for dental appointments

The GDC issues **Full Registration** and **Temporary Registration**.

* Temporary registration can be issued to allow a dentist to practise dentistry only in selected supervised posts for training, teaching or research purposes.  Temporary registrations are granted for 6 months at a time, up to a maximum of 5 years.
* Full registration allows a dentist to practice dentistry in the UK without restriction.

In addition to full registration, dentists can also *choose* to be included on the **Specialist List.**

* The specialist lists are lists of registered dentists who meet certain conditions and are entitled to use a specialist title. They do not *have* to join a specialist list to practise any particular specialty, but they can only use the title 'specialist' if they are on the list. For more information on please visit **https://www.gdc-uk.org/**

***Right to work in the United Kingdom***

*Anyone from outside of the United Kingdom (UK), excluding from the Republic of Ireland will need permission from UK Visas and Immigration (UKVI) to work in the UK and may also need entry clearance before travelling here.  The Home Office (of which UKVI is a part) is responsible for governing the way individuals from outside the UK and Republic of Ireland can work, train or study in the UK.*

*To obtain a visa or entry clearance, you will need to meet certain requirements and demonstrate you have the right the work in the UK via:*

* *the points-based immigration system*
* *the EU settlement scheme*
* *a biometric residence permit*

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*If you are an international Doctor/Dentist from outside of the UK and Republic of Ireland, you can apply for, and take up employment in medical and dental posts that may qualify for sponsorship under a skilled worker visa.  A Health and Care Worker visa allows health and care professionals to come to or stay in the UK to do an eligible job with the NHS, an NHS supplier or in adult social care.*

***EU settlement scheme***

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*The EU settlement scheme provides EU nationals with a route to residency in the UK. EU nationals who arrived in the UK by 11pm on 31 December 2020 have until 30 June 2021 to apply to the scheme.  If you are an EU, EEA or Swiss citizen and don't already have temporary or permanent leave to remain, you and your family can apply to the EU settlement scheme to continue living in the UK after 30 June 2021. If your application is successful, you will receive either pre-settled status or settled status.*

In addition to the above, all appointments will be made subject to the receipt of satisfactory Pre Employment Checks including: Disclosure Scotland Criminal Records Check / Membership of the Protection of Vulnerable Groups ( PVG) &where applicable evidence of overseas criminal records check, Occupational Health Check, References (all jobs are only offered following receipt of satisfactory references, covering a minimum of a 3 year period), Qualifications, Identity and Right to Work in the UK checks, Fitness to Practice & Revalidation.

**Data Protection Legislation**

The information supplied by your application will only be processed by authorised NHS Greater Glasgow and Clyde personnel involved in relevant stages of the recruitment process. Applications submitted via the online NHS Scotland Application form will be imported into the NHS Greater Glasgow and Clyde recruitment system. The information you provide will be retained by NHS Greater Glasgow and Clyde  and will be used for the purpose of  processing your application and for statistical and audit purposes.  NHS Greater Glasgow and Clyde will process the information for the stated purposes in regards your application for employment. If your application is unsuccessful your information will be retained securely for 12 months from the completion of the recruitment process and then confidentially destroyed.

**Section 5:**

**Consultant Appointment**

**Terms and Conditions**

Terms and Conditions of Service are those determined by the Terms and Conditions of the New Consultant Grade (Scotland) as amended from time to time. For an overview of the terms and conditions visit**http://www.msg.scot.nhs.uk/pay/medical**

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| **TYPE OF CONTRACT** | **Fixed Term** |
| **GRADE AND SALARY** | **Locum Consultant** The whole-time salary will be a starting salary of:- £96,963 - £128,841 per annum (pro rata if applicable) Progression of salary is related to experience. New Entrants to the NHS will normally commence on the minimum point of the salary scale, (dependent on qualifications and experience). Salary is paid monthly by Bank Credit Transfer. |
| **HOURS OF WORK**  | **Full-Time**  |
| **SUPERANNUATION** | New entrants to NHS Greater Glasgow and Clyde who are aged sixteen but under seventy five will be enrolled automatically into membership of the NHS Pension Scheme.  Should you choose to "opt out" arrangements can be made to do this via: www.sppa.gov.uk  |
| **REMOVAL EXPENSES** | Assistance with removal and associated expenses may be given and would be discussed and agreed prior to appointment.  |
| **EXPENSES OF CANDIDATES FOR APPOINTMENT** | Candidates who are requested to attend an interview will be given assistance with appropriate travelling expenses. Re-imbursement shall not normally be made to employees who withdraw their application or refuse an offer of appointment. |
| **SMOKEFREE POLICY** | NHS Greater Glasgow and Clyde operate a No Smoking Policy in all premises and grounds. |
| **DISCLOSURE SCOTLAND** | This post is considered to be in the category of “Regulated Work” and therefore requires a Disclosure Scotland Protection of Vulnerable Groups Scheme (PVG) Membership. |
| **CONFIRMATION OF ELIGIBILITY TO WORK IN THE UK** | NHS Greater Glasgow and Clyde (NHSGGC) has a legal obligation to ensure that it’s employees, both EEA and non EEA nationals are legally entitled to work in the United Kingdom. Before any person can commence employment within NHSGGC they will need to provide documentation to prove that they are eligible to work in the UK. Non EEA nationals will be required to show evidence that either Entry Clearance or Leave to Remain in the UK has been granted for the work which they are applying to do. Where an individual is subject to immigration control under no circumstances will they be allowed to commence until the right to work in the UK has been verified.. You will be required provide appropriate documentation prior to any appointment being made. |
| **REHABILITATION OF OFFENDERS ACT 1974** | The rehabilitation of Offenders act 1974 allows people who have been convicted of certain criminal offences to regard their convictions as “spent” after the lapse of a period of years. However, due to the nature of work for which you are applying this post is exempt from the provisions of Section 4 of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions Orders 1975 and 1986). Therefore, applicants are required to disclose information about convictions which for other purposes are “spent” under the provision of the act in the event of employment, failure to disclose such convictions could result in dismissal or disciplinary action by NHS Greater Glasgow and Clyde. Any information given will be completely confidential. |
| **DISABLED APPLICANTS** | Job Interview Guarantee Scheme As a Disability Symbol user, we recognise the contribution all individuals can make to the organisation regardless of their abilities. As part of our ongoing commitment to extending employment opportunities, all applicants who are disabled and who meet the minimum criteria expressed in the job description will be guaranteed an interview. A disability or health problems does not preclude full consideration for the job and applications from people with disabilities are welcome. All information will be treated as confidential. You will note on our application form that we ask for relevant information with regard to your disability. This is simply to ensure that we can assist you, if you are called for interview, to have every opportunity to present your application in full. We may call you to discuss your needs in more detail if you are selected for interview. |



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| **FLEXIBLE WORKING**  | NHS Greater Glasgow and Clyde operates flexible staffing arrangements whereby all appointments are to a grade within a department. The duties of an officer may be varied from an initial set of duties to any other set, which are commensurate with the grade of the officer. The enhanced experience resulting from this is considered to be in the best interest of both NHS Greater Glasgow and Clyde and the individual. |
| **EQUAL OPPORTUNITIES** | The postholder will undertake their duties in strict accordance with NHS Greater Glasgow and Clyde’s Equal Opportunities Policy. |
| **NOTICE** | **The employment is subject to one months’ notice on either side, subject to appeal against dismissal.** |
| **MEDICAL NEGLIGENCE** | In terms of NHS Circular 1989 (PCS) 32 dealing with Medical Negligence the Health Board does not require you to subscribe to a Medical Defence Organisation. Health Board indemnity will cover only Health Board responsibilities. It may, however, be in your interest to subscribe to a defence organisation in order to ensure you are covered for any work, which does not fall within the scope of the indemnity scheme. |



**Section 6:**

**Making your Application**

From the 3rd of June 2019 candidate applications for Medical and Dental posts within NHS Greater Glasgow and Clyde (NHSGGC) will only be accepted via the completion of an online application form. NHSGGC utilise a third party recruitment system called JobTrain and when you complete and submit the online application form your submitted application will be imported into JobTrain and any emails will be sent via the JobTrain Recruitment System.

If this is the first time you have applied for an NHSGGC vacancy via our eRecruitment system (JobTrain), you will be asked to create an account. You can do this via an email address or social media account. Please make sure the email address submitted is correct as this will be our primary method of contact during each stage of the recruitment process. You will receive emails from our eRecruitment system throughout the process, you can reply to these and they will be received by our Medical Recruitment team member managing the vacancy. Please ensure you check the email account (including junk/spam boxes) from which you apply regularly as we will use this to contact you regarding your application.

NHS Scotland does not accept CV’s in addition to/instead of a completed application form. Your CV will not be provided to the interview panel for shortlisting.

Please remember when using the online application system you will time-out after 30 minutes of inactivity. Please regularly save your application.

NHS GGC is unable to accept written applications; all applications must be submitted via eRecruitment system, JobTrain. Please visit **https://apply.jobs.scot.nhs.uk**

**Contact Us**

For any additional information about this post, guidance in completing your application or if you have any personal requirements that will enable you to participate in our recruitment process please contact a member of our NHS Greater Glasgow and Clyde’s Medical and Dental Recruitment team via:

 Tel: +44 (0)141 278 2700 and select Option 1

 Email: nhsggc.recruitment@nhs.scot

Thank you for your interest in NHS Greater Glasgow and Clyde, we look forward to receiving your application.

**Section 7:**

**About NHS Greater Glasgow and Clyde**

NHS Greater Glasgow and Clyde is the largest health board and provider of healthcare in Scotland and one of the largest in the UK. Responsible for the provision and management of the whole range of health services in this area including hospitals and General Practice, NHS Greater Glasgow and Clyde works alongside partnership organisations including local authorities and the voluntary sector.

It serves a population of 1.15 million covering 6 local authority areas which include the city of Glasgow as well as incorporating both urban and rural areas. With a total budget of £3.2 billion and a workforce of around 39,369 staff, NHS Greater Glasgow and Clyde delivers local, regional and national services including acute hospital, primary, mental health and community services.

## Capital Building Modernisation Programme

A major capital building programme of over £1 billion to modernise Glasgow’s acute hospitals has already seen the delivery of the new West of Scotland Cancer Centre, two Ambulatory Care Hospitals at Stobhill and the Victoria as well as a new Laboratory Facility providing Biochemistry, Haematology, Pathology, Genetics and citywide mortuary services based on the South Glasgow Hospitals Campus which was opened in 2012.

**NHS Greater Glasgow and Clyde, Acute Services Division**

NHS Greater Glasgow and Clyde’s Acute Services are delivered currently from three Sectors covering North Glasgow, South Glasgow and Clyde and three Directorates with cross site responsibilities covering Women and Children’s Services, Regional Services and Diagnostics.

The dimensions of the Directorates/Sectors are around:

|  |  |  |
| --- | --- | --- |
| **Sector/Directorate** | **Budget (£m)** | **Staff numbers** |
| South | £353m | 5,116 |
| Regional | £273m | 3,486 |
| North | £193m | 3,397 |
| W&C | £193m | 2,961 |
| Diagnostics | £187m | 2,765 |
| Clyde | £177m | 3,019 |
| Acute corporate | £24m | 49 |
| **TOTAL** | **£1400M** | **20,793** |

NHS Greater Glasgow and Clyde has the largest group of adult acute hospitals in Scotland offering many opportunities to ensure job satisfaction and career development. We provide a wide range of services from community-based care through to the full range of general and specialist hospital services. Close links are enjoyed with all universities in Glasgow and Clyde and our staff makes a significant contribution to both undergraduate and postgraduate teaching across the multidisciplinary spectrum.

In Glasgow north of the river Clyde, there are Glasgow Royal Infirmary, Stobhill Ambulatory Care Hospital, Gartnavel General Hospital (including the Beatson West of Scotland Cancer Centre) and Glasgow Dental Hospital & School. In Glasgow south of the river, there are the Queen Elizabeth University Hospital, the Royal Hospital for Children, the Victoria Hospital Ambulatory Care Hospital and West Glasgow Ambulatory Care Hospital. And within the Clyde area are the Royal Alexandra Hospital in Paisley, Inverclyde Royal Hospital in Greenock and the Vale of Leven District General Hospital in Alexandria.

## Queen Elizabeth University Hospital and Royal Hospital for Children

In 2015, the new Queen Elizabeth University Hospital (QEUH) opened at the old Southern General Hospital site. This is a flagship Scottish Government project and sees the amalgamation of services from the Victoria Infirmary, the Southern General Hospital, and the Western Infirmary.

The new hospital has 1109 patient rooms, a 20 bed Intensive Care Unit and a 39 bed High Dependency Unit. In addition, the new Glasgow paediatric hospital the Royal Hospital for Children is co-located on site and this facility works closely with the recently opened Maternity Hospital.

The Queen Elizabeth Teaching and Learning Centre developed jointly by NHS Greater Glasgow and Clyde and The University of Glasgow, is an investment of £27 million to provide a training environment for the clinical years of the undergraduate medical degree (MBChB), and postgraduate training facilities for medical staff and a large variety of NHS professionals. Three floors of this purpose built centre are dedicated to teaching and learning and are connected to the main QEUH building by a link bridge. For more information visit **https://www.nhsggc.org.uk/patients-and-visitors/main-hospital-sites/queen-elizabeth-university-hospital-campus/teaching-and-learning-centre/about-the-centre/**

The Queen Elizabeth University Hospital is not only the largest hospital campus in Glasgow but one of the most modern and cutting edge locations for medical care in Scotland. The QEUH is expected to be designated a Major Trauma Centre by 2020.

The Royal Hospital for Children (RHC) provides paediatric care for children up to the age of 16. This facility if conjoined with the QEUH.

The Institute of Neurological Sciences (INS). This provides Neurosurgical and Oral Maxillofacial Services, and is on the same campus as the QEUH connected by a link corridor.

Further information is available at **https://www.nhsggc.org.uk/patients-and-visitors/main-hospital-sites/queen-elizabeth-university-hospital-campus/queen-elizabeth-university-hospital-glasgow/queen-elizabeth-university-hospital/**

## Education and Research

In total there are 35 hospitals of different types including 6 teaching hospital sites with additional teaching and research facilities for Medical, Nursing and Allied Health Professionals across Acute Services, which have responsibility for ensuring effective partnerships with 4 universities and local colleges who play a vital role in the education and training of all our health care professionals :

* University of Glasgow
* Glasgow Caledonian University
* University of Strathclyde
* The University of the West of Scotland

We have 35 hospitals of differing types providing a comprehensive range of Acute Hospital, Maternity, Mental Health and Community Care facilities.

We work with our six Health and Social Care Partnerships covering Glasgow City, Renfrewshire, East Renfrewshire, Inverclyde, East Dunbartonshire and West Dunbartonshire .

In addition we are supported by our Board-wide Corporate service’s directorates including Public Health, Estates and Facilities, e-Health, as well as corporate teams in Finance, Planning and Human Resources and Organisational Development and other specialist services.

We are committed to delivering high quality, innovative health and social care that is person-centred. Our ambition is to be a quality-driven organisation that cares about people -patients, their relatives and carers and our staff and is focussed on achieving a healthier life for all.

NHS Greater Glasgow and Clyde provides services through 6000 beds across:

* 9 acute inpatient sites
* The Beatson West of Scotland Cancer Centre
* 61 health centres and clinics
* 10 Mental Health Inpatient sites
* 6 Mental health long stay rehabilitation sites

Our Acute care is provided across NHS Glasgow and Clyde on a range of main sites click here to find out more **https://www.nhsggc.org.uk/locations/hospitals/**

* Beatson West of Scotland Cancer Centre
* Gartnavel General Hospital
* Glasgow Royal Infirmary
* Inverclyde Royal Hospital
* Lightburn Hospital
* Queen Elizabeth University Hospital
* Royal Hospital for Children
* The Institute of Neurological Sciences
* Princess Royal Maternity Hospital
* Royal Alexandra Hospital
* Vale of Leven Hospital

3 Ambulatory care hospitals are located at:

* New Stobhill Hospital
* New Victoria Hospital
* West Glasgow Ambulatory Care Hospital

Each year we deliver around 170,000 emergency medical and 62,000 emergency surgical episodes and 165,000 day cases. We continue to operate one of the busiest A&E/minor injuries units in the UK with 455,000 attendances. We deliver 400,000 new outpatient attendances.

NHS Greater Glasgow and Clyde is responsible for improving the health of our local population and delivering the healthcare it requires. Our purpose is to provide strategic leadership and direction, and ensure the efficient, effective and accountable governance of the local NHS system.

**NHS Greater Glasgow and Clyde Medical Workforce Plans**

The three Workforce Plans focus on Medical and Dental workforce issues and will form part of an overarching plan which will include other elements of the Acute workforce including Nursing and Midwifery, Allied Health Professionals and all other NHS staff groups. For more information on the **Acute Services Medical Workforce Plan**, **Mental Health Services Medical Workforce Plan** and the **Oral Health (Dentist) Workforce Plan** please visit **https://www.nhsggc.org.uk/working-with-us/hr-connect/workforce-planning-and-analytics/workforce-planning/nhsggc-medical-workforce-plans/**

**Our Culture and Values**

*Jane Grant, Chief Executive, NHS Greater Glasgow and Clyde*

*‘It is key that we are all committed to the core NHS values of: Care and Compassion – Dignity and Respect – Openness, Honesty, Responsibility, Quality and Teamwork – and we use these values to guide us in all that we do.*

*NHS Greater Glasgow and Clyde is a great organisation with a huge pool of terrific talent. We are committed to equality and diversity – to a zero tolerance toward racism, sexism and homophobia. We have access to some of the finest facilities and resources in the country, but it is the values and attitudes we demonstrate as individuals that make the biggest difference to our patients and their families.*

*These key messages are important for new colleagues joining our organisation – but I also believe it is important that we all remind ourselves of the opportunities we have to impact very positively on the lives of thousands of patients and their families no matter what job we do as part of NHS Greater Glasgow and Clyde’.*

**https://www.nhsggc.org.uk/working-with-us/hr-connect/learning-education-and-training/induction-portal-welcome-to-nhs-greater-glasgow-and-clyde/**

For more information about NHS Greater Glasgow and Clyde please visit: **www.nhsggc.org.uk****.**

Find out more about NHS Scotland, the biggest employer in the country, providing jobs to people in more than 70 different professions, and its workforce is its greatest asset.**https://www.scotland.org/work/career-opportunities/healthcare**

**Section 8:**

**Living and Working in the Greater Glasgow and Clyde area**

As a place to live, the Greater Glasgow and Clyde area has many attractions.The West of Scotland combines cosmopolitan charm, lush countryside and soothing seaside. Culturally diverse, architecturally stunning and historically rich, this vibrant region is home to innovation, celebration and the largest city in Scotland – Glasgow.

As Scotland’s most populous region, the West of Scotland is home to approximately two million people. In addition to the city of Glasgow, East and West Dunbartonshire, Inverclyde, Ayrshire, North and South Lanarkshire, Renfrewshire and East Renfrewshire make up this captivating and eclectic part of the country.

This is a region of striking contrast. Larger areas like Glasgow are within easy reach of picturesque towns, villages and some of Scotland’s most scenic beaches, captivating wildlife and tranquil countryside.



**Glasgow**



Multicultural, magnificent and brimming with personality, Scotland’s largest city is home to nearly 600,000 people. Discover rich history, stunning architecture and the best shopping in the UK outside London. Glasgow is one of the highest ranking cities in the UK for quality of life. (source: Mercer survey, 2012)

This aptly-named ‘Dear Green Place’ blends the best of urban-living with the splendour of lush gardens and parks. Impressively, the city boasts more green space per square mile than any other UK city. With some of the biggest and brightest businesses Scotland has to offer, in addition to enjoying the scenery, you can explore the many great career opportunities the city offers.

Offering the best of both worlds, Glasgow is close to breathtaking countryside offering up nearby hill walking, sailing, and cycling. Some of the world’s greatest golf courses are all within an hour’s drive of the city. And this bustling city’s arts and culture, nightlife and food are hard to surpass.

Home to over 133,000 students from around the world, this vibrant city has five world-renowned universities and seven colleges.

**Lots to see and do**

No matter what your age or interest, the West has something for you. Be dazzled by Charles Rennie Mackintosh’s iconic architecture in Glasgow or satisfy your appetite with mouth-watering produce at the farmers’ markets in Renfrewshire and Inverclyde.

You also have your choice of impressive year-round events and festivals, attractions or some of the best leisure facilities in the country. And as a UNESCO City of Music, Glasgow offers an impressive range of musical delights.

Experience the award-winning wonder of Kelvingrove Art Gallery and Museum and the awe-inspiring Glasgow Science Centre, or enjoy international musicians, sporting events and more at the city’s last addition, the 12,000 seat SSE Hydro Arena.

This year’s Mercer’s Quality of Living survey sees Glasgow beat the likes of Rome, Prague, and Dubai to be named as one of the best cities in the world to live.

The West loves its sports – evident in its numerous outstanding leisure centres and facilities. Glasgow is one of the world’s top 10 destinations for sports events and in 2014, Glasgow hosted the 20th Commonwealth Games. The newly built Commonwealth Arena and adjoining Sir Chris Hoy Velodrome in the East End of Glasgow hosted badminton and cycling events for the 2014 games.

In Ayrshire you can celebrate the national poet at the Burns and a' that Festival, admire the spectacular scenery at the Ayr Flower show or try your luck at the races at the Scottish Grand National.

**Housing**

Whether you are renting or buying, Glasgow offers a superb selection of housing. Here you’ll have your choice of apartments on the River Clyde, spacious Victorian flats in the West End and family homes in leafy suburbs conveniently located near to schools.

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**Getting around**

The region’s excellent transport links mean you’re connected to the rest of the UK - and the world.

The M8 motorway connects the West with the rest of Scotland, taking just under an hour to drive between the country’s major cities Glasgow and Edinburgh, a well-used commuter’s route.

The bus is an effortless way to get around because it’s inexpensive and widely available across the region – even in remote locations.   Glasgow has the UK’s largest suburban rail network outside London.

An abundance of stations and travel times makes exploring the region by train an easy option. The rail network links both rural areas and cities with the rest of Scotland and the wider UK.

From Ardrossan, Gourock and Wemyss Bay you can also travel by ferry to many of Scotland’s islands, or further afield from one of the cruise ships that dock at Greenock harbour.

Glasgow’s two international airports connect the region with the rest of the UK and beyond. There are approximately 200 flights per day from Glasgow international airport alone, ready to fly you to over 90 destinations like London, Dubai and New York.

The best of the city-living, magnificent countryside and an opportunity to work in some of Scotland’s most exciting industries means this region is a hugely popular place to live, play and work.

**To find more information about living and working in Scotland please visit:**

**https://www.visitscotland.com/**

**https://www.scotland.org/**

**https://www.talentscotland.com/**

**https://moverdb.com/moving-to-glasgow/**