**Person Specification**

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| Qualifications & Training – Essential Criteria |
| * HND/SVQ level 4 in health and social care, community development and/or equivalent relevant health and social care experience |
| **Qualifications & Training – Desirable Criteria** |
| * Completion of training in nationally accredited Holistic Needs Assessment Tool |
| **Experience & Knowledge – Essential Criteria** |
| * Knowledge and experience of working with people who are experiencing complex social and emotional circumstances, for example people who have social, emotional and mental health issues, live in complex life circumstances, experience chronic pain, drug and alcohol misuse or homelessness * Strong understanding of the challenges faced by people living in areas of deprivation in relation to living well * Experience of delivering a person-centred service, in a support/advice giving role * Ability to demonstrate a proactive approach to problem solving and decision making * Understanding of the health and social care environment with experience of working across organisational boundaries |
| **Experience & Knowledge – Desirable Criteria** |
| * Experience of working with and understanding the concerns of people affected by cancer * Knowledge of facilitating service improvement and appreciation of different organisational cultures and workforce development |
| **Competencies & Skills – Essential Criteria** |
| * Experience in the use of data management * Excellent communications skills both written and verbal * Experience managing own workload on a daily basis with an ability and willingness to travel extensively within locality and wider area * Ability to work effectively as part of a team and on own initiative * Experience of retrieving information from a wide range of sources and in different formats * Good IT skills |
| **Competencies & Skills – Desirable Criteria** |
| * Understands concerns of vulnerable people, especially those living with long term conditions and difficult life situations |
| Personal Characteristics and Other – Essential Criteria |
| * Excellent interpersonal skills with the ability to listen actively, motivate, support, advocate, influence and counsel individuals in order to engage people affected by cancer and to enable them to take up a wide range of community services and activities * Skills to deal with complex and emotional situations |
| **Personal Characteristics and Other – Desirable Criteria** |
| * Flexible approach to carrying out duties and responding to the needs of service users * Skill to empathise with individual and family psychosocial circumstances |