**Pipeland Medical Practice**

**Job Description**

**Job Title: Practice Nurse**

**Job Purpose:**

To assess patients, plan and deliver skilled nursing care within the Practice as a member of the Practice Nursing team. To deliver care and treatment for defined areas of care including but not limited to Hypertension, Diabetes, Heart Disease, Asthma, Family Planning, Cervical Cytology, INR monitoring. To follow established care plans and take responsibility for defined areas of clinical practice.

**Organisational Purpose:**

The Practice has a list size of approximately 16,000, served by eight GP Partners, an ANP Partner, a salaried GP, three further Advanced Nurse Practitioners, three Practice Nurses, three Health Care Assistants and an extensive administration team. The Practice also works alongside Health Visitors and District Nursing Teams and well as having regular support from a mental health nurse. We aim to provide high quality cost effective care to our Practice population in a supportive environment, to operate as a successful business and support education in Primary Care.

**Scope:**

To work within the scope of professional practice of a Registered Nurse. Practice autonomously within defined areas of practice and established protocols. Work is directed by more senior members of the clinical Team.

**Main Duties and Responsibilities:**

* Assesses patients’ health needs and plans, implements and evaluates nursing interventions to meet their needs.
* Manages the care and treatment of patients with stable or long term conditions within agreed protocols.
* Administers medication including the issue of medication within Patient Group Directives.
* Maintains high standards of infection control at all times, protecting patients, self and colleagues.
* Actively engages patients and carers in the management of their health, promoting health and well being.
* Maintains accurate records of all clinical activity in line with Practice protocols and NMC standards.
* Provides specialist clinics within practice protocols in: Hypertension. Diabetes, Heart Disease, Asthma, Family Planning, Cervical Cytology, INR monitoring.
* Contributes to clinical governance activities within the team including audit and evaluation and seeks to underpin practice with current evidence of effectiveness.
* Supports other members of the Practice team in maintaining health, safety and security, identifying and assessing potential risks and contributing to management.
* Uses appraisal and supervision to identify development needs and maintains and develops competence in line with NMC requirements, supporting the development of other team members and acting as required as a mentor for students within the practice.
* Promotes patients’ rights and responsibilities ensuring that Practice does not discriminate, and supports patients and carers who need assistance in exercising their rights.

**Decisions and Judgements:**

* Works at all times within the limits of professional competence and the standards set by NMC.
* Works within established policies, protocols & guidelines and contributes to their development and evaluation.
* Practices autonomously, forming appropriate clinical judgements within own areas of expertise and practice protocols.

**Communications and Relationships:**

* Communicates clearly and effectively with patients and carers, recognising patients’ rights and taking appropriate action to address discrimination.
* Establishes effective communication within the Nursing, Practice and Primary Health Care team, working effectively and collaboratively with other members of the Practice clinical and management team.
* Refers appropriately to other members of the Primary Health Care team.
* Works as part of a Practice Nursing team, with professional supervision by an Advanced Nurse Practitioner and Nurse Practitioners.
* Actively participates as a member of the Primary Health Care team, contributing to the development of clinical services.

**Knowledge, Training and Experience Required:**

* First level Registered Nurse with current registration.
* Post registration clinical experience in an appropriate clinical setting desirable.
* Good verbal and written communication skills.
* Experience/understanding of Primary Care and General Practice.
* Able to work effectively as part of a small clinical team.
* Self motivating and able to work under own direction with relevant supervision.
* Able to practice autonomously within appropriate standards, policies and protocols, but appreciates limitations of own competence.
* IT literacy desirable.
* Willingness to undertake further training in Primary Care Nursing including completion of the General Practice Nursing accreditation.