**PERSON SPECIFICATION**

|  |  |
| --- | --- |
| **This form must accompany the Job Description to which it refers.** | |
| **Job Title** | Information Security and Governance Manager |
|  | |
| **Band/Grade** | Band 7 |

| **ATTRIBUTES** | **ESSENTIAL** | **DESIRABLE** |
| --- | --- | --- |
| **Qualifications** | * Postgraduate qualification in an Information Security Discipline and/or equivalent in-house training and experience in an information security capacity | * CISSP, CCSP, CISM, CRISC or Microsoft certified |
| **Training** | * Highly developed specialist knowledge across the range of work procedures and practices involved in privacy, data protection and information security, underpinned by theoretical and legal knowledge and relevant practical experience. * Evidence of continuing professional/personal development | * Knowledge of the structure and delivery of NHS healthcare services |
| **Experience** | * Demonstrable experience of working at an appropriate level in the information security and risk field. * Experience in consulting, in particular relating to data protection, security control, risk assessment and information security matters. * Experience of Microsoft Office applications, for example, Word, Outlook, PowerPoint, and Excel | * Experience of developing and delivering training. * Information security experience in an NHS, health care, public sector, or similar environment. * Project management experience or qualifications. Experience of supporting and leading change in complex organisations. * Experience of applying information security practices in cloud-based environments (e.g., Azure) and software solutions (e.g., M365) |
| **Personal Qualities** | * Strong communication and presentation skills, using a variety of approaches to convey key messages and influence decision making. * Ability to effectively communicate and engage with stakeholders and colleagues at all levels * Excellent problem solving skills combined with the ability to use initiative in developing solutions. * Commitment to personal development. | * Track record of mentoring and supporting other team members |