**Person Specification**

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| JOB TITLE/BAND:  | SUPPORT WORKER BAND 4 |  |
| **LOCATION:** | Occupational therapy department, Ninewells Hospital |  |
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| **CRITERIA** | **ESSENTIAL**  | **DESIRABLE** | **METHOD OF EVALUATION** |
| **EXPERIENCE:** | Relevant experience working as a therapy support worker or equivalent in the health service or other agencies.Experience of implementing programmes of care as prescribed by a qualified practitioner. | Experience working within an acute fast paced environment.Experience in multi-agency workingExperience in assessment / treatment and occupation based intervention within an agreed protocol of OT | Application form |
| **QUALIFICATIONS:**(Training; Research; Publications) |  | National 5 EnglishSVQ Level III or HNC Health CareOther relevant validated courses | Documentation / certificates |
| **KNOWLEDGE &****SKILLS:** | Good communication skills i.e verbal, non-verbal, listening and written.Competent in dealing with patients who may have cognitive or speech problems.Ability to carry out instructions independentlyAble to manage workload* Time management
* Organisational skills
* Prioritisation skills

Able to work unsupervised | Basic IT / internet skillsKnowledge of admin systems: e.g Trakcare / Pecos / ElmsExperience of writing in patient records / SOAP notes.Therapeutic handling / movement facilitation.Knowledge of the OT management of a wide range of medical conditions. | Application formInterviewReferences |
| **PERSONAL QUALITIES:** | Hard workingResponsibleFlexible and adaptable |  | Application formInterviewReferences |
| **OTHER:** | Understanding of hospital and community care settingsEvidence of a positive approach to learningKnowledge of clinical effectiveness |  | Application formInterviewReferences |