**NHS Scotland**

**COVID 19 Student Nurse Final Year (Year 3)**

### JOB IDENTIFICATION

**Job Title: Student Nurse Healthcare Support Worker**

**Department(s): Hospital and Community based services**

**CAJE ID: National Post**

### JOB PURPOSE

1. To undertake duties and responsibilities as a member of the nursing care team under the   
 direction and guidance of Registered Nurse.  
  
2. Provide direct care and support and nursing care in hospital, community, primary care and  
 care home setting by assisting in the planning, implementation, delivery and evaluation of   
 care. Having an understanding of evidenced based practise and delivering care in line with   
 current practise this will be achieved by implementing care packages under the supervision of  
 a Registered Nurse.  
  
3. The Final Year Student Nurse will be expected to perform specific care tasks as directed and   
 supported by a registered nurse.

4. The student nurse in final six months of training will continue their learning as a student nurse   
 and will be expected to perform specific tasks as directed and supported by a registered nurse.

**3. ORGINISATIONAL POSITION**

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Charge Nurse

Registered Nurse

Healthcare Assistant

Student Nurse as2.4[[\*\*monthmonthmontnhtmonthmonths training

**4. SCOPE AND RANGE**

The post holder is required to attain and maintain clinical knowledge and skills for the delivery of the highest quality of care to patients in the hospital/community/care homes.

Undertake administrative/clerical duties and maintenance of patient records to assist registered nurses in the delivery of patient care either in a hospital or community setting.

Provides a clinical support to registered nurses.

#### 5. MAIN DUTIES AND RESPONSIBILITIES a) Apply knowledge of clinical skills gained during training in relation to direct patient care in support of, and supervised by, a Registered Nurse ensuring delivery of high quality care. b) Delivers direct patient care with compassion, using evidence and existing knowledge to a caseload of patients following assessment by the Registered Nurse. c) Document clinical care in written and electronic patient records that are accurate and legible in

#### accordance with organisational policy and procedure, under the guidance of the registered nurse. d) Under leadership and direction of the Registered Nurse ensure that all patients have appropriate individualised clinical /risk assessments providing accurate feedback to the team as necessary. e) Effectively monitors the patient’s condition recognising deterioration in their physical or mental condition and liaises with the Registered Nurse in an appropriate timely manner to review/reassess care needs as required. f) Contributes to the on-going assessment of the patient providing information to inform assessments and discussions in regard to any planned care with the Registered Nurse. g) Respects the privacy, dignity, needs, beliefs, choices and preferences of patients and carers. h) Develops competencies and practises clinical skills required to deliver care relevant to patient group and within agreed scope of practice. i) Utilises a wide range of communication methods, including verbal, non-verbal and written to enable them to interact with a variety of individuals including patients, carers, colleagues and members of the multi professional team in a manner which is safe, effective, compassionate and respectful. j) Adhere to organisational policies and procedures for the use of supplies and equipment in order to promote the effective and efficient use of resources. k) Identify, receive and store stock in accordance with ward /department needs. l) Maintain patient confidentiality at all times. m) Operate within NHS Scotland policies and procedures and the NMC Code to ensure safe working practices for patients and colleagues. o) Prioritise own workload within the overall plan of care for patients within own caseload escalating any concerns to registered nurse for any potential/actual missed care.

**6. EQUIPMENT AND MACHINERY**

The post holder is required to be able to use the equipment and machinery within the clinical area they are working in.

The post holder is required to have a working knowledge of cleaning and maintaining of all equipment used in area of work complying with standard infection and control standards including for Covid-19.

**7. SYSTEMS**

Patient Management Systems e.g. TrakCare,, community information and documentation systems

Electronic patient record systems

NHS Intranet/Staffnet

eLearning systems (e.g. TURAS)

DATIX

SWHMR  
Personal Development Plans, eKSF  
SSTS/eRoster  
SBR

**8. DECISIONS & JUDGEMENTS**

a)Work is demand led and is generated by clinical activity as required by the needs of the   
 service.

b) The assignment of work will be by the Registered Nurse.

c) The postholder is expected to work with appropriate supervision to exercise initiative when   
providing patient care and dealing with administrative duties. However a registered nurse will be available for guidance and advice.

e) The post holder will be expected to organise and prioritise their daily workload in order to   
 meet the demands of the service.  
  
f) Maintaining a high quality service whilst dealing with an unpredictable workload.  
  
g) Manage and maintain competing demands on time.  
  
h) Ensuring patient safety at all times.  
  
i) Providing additional equipment/supplies during clinical emergency.

j) Communicating with and supporting distressed/anxious/worried patients/relatives.

h) The postholder must work all times within their code of practice, recognising when to seek   
 help/advise from registered practitioner.

**9. COMMUNICATIONS AND RELATIONSHIPS**

**a)** Communicates with patients, their families and visitors in a professional manner.   
b) Communicates with the multi disciplinary /multi agency team effectively.  
c) Answer telephone in an appropriate manner ensuring that queries are dealt with effectively.  
c) Assist in the provision of non-judgemental care.  
d) Promote and develop good relations with patients, staff and visitors.  
e) Develop effective working relations with other members of the nursing team, multi   
 disciplinary team and other departments /agencies.  
f) Respect confidential information obtained in the course of duty and refrain from disclosing   
 such information without consent of the patient/client or a person entitled to act on his/her   
 behalf, except where disclosure is required by law or by the order of a court or necessary in   
 the public interest.  
g) Communicate with other relevant departments/agencies within and out with NHS Scotland.

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| 1. **PHYSICAL, MENTAL, EMOTIONAL AND ENVIRONMENTAL DEMANDS**     **Physical Skills/Demands**   * Combination of standing, walking and sitting for majority of shifts. * Receiving stores and supplies, placing them in cupboards/shelves and rotating stock as required, frequently delivered in large boxes. * Computer skills * Assist positioning of patients for examination/procedures, theatres (may be an emergency situation)     **Mental Demands**   * Focused attention required to enter data from patient records on to computer system. * Concentration on patient treatment, care plans and observations. * Having complex and sometimes sensitive conversations with patients. * Working in a stressful environment   **Emotional Demands**   * Exposure to highly sensitive information. * Giving support to patients in a variety of complex sensitive situations e.g. end of life care * Caring for patients demonstrating challenging behaviour. * Communicating with anxious or worried patients.   **Working Conditions**   * Daily exposure to body fluids, vomit and infectious material including covid-19 patients * Exposure to medical gases. * Occasional exposure to verbal aggression from patients and/or relatives. |

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| 1. **MOST CHALLENGING/DIFFICULT PARTS OF THE JOB**   Provide direct patient care as safely as possible being supportive and responsive to patient care needs in a dynamic environment with competing demands in support of nursing staff.  Working with patients who may be distressed, anxious or terminally ill or have a cognitive impairment or communication problems.  Undertaking a physically, mentally and emotionally demanding job whilst at the same time taking care to safeguard their own health and safety as well as those of colleagues and patients. |

1. **KNOWLEDGE, TRAINING AND EXPERIENCE REQUIRED TO DO THE JOB**

. Completion of Year 1, Year 2 and first six months of a recognised undergraduate nursing   
 programme

**.** Previous experience in a caring environment.

**.** Ability to work with people and as part of a multidisciplinary team.

**.** Demonstrate ability to work unsupervised.

**.** Effective written and verbal communication skills.

**.** Ability to perform tasks efficiently and effectively within a busy environment.

**.** Commitment to ongoing personal development.

**Job Description Agreement**

A separate job description will need to be signed off by each job holder to whom the job description applies.

**Job Holder’s Signature Date**

**Head of Department Signature Date**